

**Director's Report**  
**Hamburg Public Library Board of Trustees Meeting**  
**Wednesday, January 24 @ 6:00 PM**  
**To be held at the Hamburg Public Library**

**Staff Anniversaries**

At the Lake Shore Library, Senior Page Sarah and Librarian Stephanie's anniversaries were celebrated in December.

**Youth Services Group (YSG) Meeting**

On November 16, The Lake Shore Library hosted the fall YSG meeting with 23 librarians in attendance. Youth Service & Outreach Services Manager Chelsey Lonberger presented updates to Youth Services including status of Ellison Dies, Battle of the Books Committee, Programming Kit Committee, training for new librarians and feedback for current ones on their story times, J-Nonfiction weeding was presented by Michele Snyder from the collection development team; Genrefying your picture book collection was presented by Lackawanna Public Library Director Pamela Edholm; Information and programming on the upcoming solar eclipse was presented by Cheektowaga Public Library Director Dan Caufield; and several Clearfield librarians shared their success with their "Bluey" parties. Refreshments were also served.

**Hamburgh Holidays Parade**

On November 25, this writer was one of three judges at the annual Holiday Parade put on by Hamburgh Holidays. There were 66 registered organizations and groups that participated.

**Library Advocacy**

On Wednesday, December 13, the Hamburg Library hosted a library advocacy event with Senator Patrick Gallivan, Assemblymembers Jonathan Rivera, and Patrick Burke. This event was sponsored by the Western New York Resources Council (WNYLRC). This writer contacted members of the Friends, Trustees, and patrons. Also, all volunteer organizations that use the meeting room. More than 50 people attended. This writer also read letters of support from those who were unable to attend. Copies of those letters, including a list of those in attendance, were given to officials.

## **Red Cross Blood Drives**

Blood drives were scheduled at both libraries during November and December.

## **Scavenger Hunts**

### ***Hamburg Library***

In November, the Hamburg Library had a scavenger hunt featuring types of leaves with 440 participants. In December, there was a scavenger hunt for part of a snowman with 334 participants.

### ***Lake Shore Branch***

Lake Shore held a Mustachioed Cartoon Character scavenger hunt in November with 85 attendees. In December, there was a Cartoon Pet scavenger hunt in December with 78 attendees.

## **Take and Makes**

Take and make crafts were created and distributed during November and December with 100 distributed at the Hamburg Library monthly.

## ***Hamburg***

## **Dynamic Shelving Project**

A plan was made for revitalizing the Young Adult collection, and to make that area of the library more inviting for teens. Genre-fying the entire collection began in December, after receiving input from the Hamburg Middle and High School librarians.

## **Displays**

In November, the Centennial Arts Center held their Fall Art Show, featuring the work of local artists. The reception and awards presentation was held on November 9.

In December, The Southtowns Camera Club exhibited the work of local photographers throughout the library.

## **Programs offered this month include:**

### **Local Author Richard Robison**

On Wednesday November 1, local author Richard Robison visited the Hamburg Library to present on his memoir, *The Boy From Nowhere*. Richard Robison is a Hamburg High School graduate and former HHS School Board member who moved to East Aurora, New York in 1984. *The Boy from Nowhere* is his first full length book. There were 15 in attendance.

### **Kruz in to Read**

Kruz, a certified therapy dog, visited the Hamburg Library to hear stories read by children. On November 11, 17 were in attendance. On December 9, 18 were in attendance.

### **Baby Bounce**

Library Associate Laurie conducted storytimes for birth-2 year olds on November 27 and December 11. Each of these sessions had 10-15 children plus their caregivers in attendance.

### **Family Storytime**

Storytime with Miss Laurie resumed on November 8. Each session over the 6 weeks had between 30-60 children in attendance. On November 22, local author Joyce Maguda read her title *Mister Turkey's Song* during storytime.

### **Tales at Twilight**

Librarian Ashley continues to hold the evening storytime with a focus on sensory play and process art. Each session has 10-30 people in the room.

### **Bookworms**

This program has been put on hold due to low attendance.

### **LEGO Club**

Senior Page Lauren continues to hold LEGO Club twice a month. Each session has 10-25 children in attendance.

### **Book a Technology Trainer Sessions**

On December 1, a representative from the TechKnow Lab visited the Hamburg Library to meet on-one-on with patrons to provide technology instruction. There were 4 sessions held that day.

### **Holiday Stress Management**

On November 15 Jennifer Johnson of New Sky Coaching spoke about identifying the factors of stress and how to manage it during the holidays with 5 in attendance.

### **Christmas Shopping in Buffalo**

On Thursday, November 16, Explore Buffalo presented a talk on what it was like to shop and visit Downtown during Christmas with 30 in attendance. Attendees got to relive memories including the wonderful window displays at AM&As, getting dressed up and going to stores like Berger's, Kleinhans, and Hengerer's. Other stores mentioned were The Sample, Sattler's and Hens & Kelly's.

### **Cookbook Club**

Librarian Jaime hosts an evening potluck dinner based on a chosen cookbook. November's selection was *Tiny Food Party* and December's was *Holiday Cookies*.

### **Director's Book Club**

Book Club was held on November 17, December 15, and January 19. November's title was, *Nothing to See Here* by Kevin Wilson with 15 in attendance. December's title was, *The Perks of Being a Wallflower* by Stephen Chobsky with 19 attending. January's title was, *The Storied Life of A. J. Fickry* by Gabrielle Zevin with 12 in attendance.

The annual Holiday Pot Luck was held in December with a screening of the movie following the discussion. One of the participants was from Ohio visiting family. She made a dessert to share! She also mentioned she will make it a point to participate any time she is in town.

### **Stories with Santa**

This program is part of Hamburg Holidays and continues to be a community favorite! Santa and Mrs. Claus visited the Hamburg Library to read stories, sing songs, and answer questions from curious children. Due to its popularity, there were 2 sessions

scheduled on consecutive Tuesdays (December 12 and 19). Registration was limited to 50 children. The first 25 listened to stories while the second group made a craft. Many of the parents had lots of nice things to say! The Kiwanis Club of Hamburg served hot chocolate and donut holes. There were 147 combined attendance. Pictures were published in the December 29 edition of The Sun.



## **Outreach Programming**

### **Storytime at Smarty Pants Childcare**

Librarian Ashley continues to provide monthly storytimes for the Preschool and Kinder-Ready classes at Smarty Pants Childcare. She also provides classroom collections for three of the classes at the center. Miss Ashley read to 55 children.

### **Frontier High School Class Visit**

Librarian Ashley conducted a visit with the Life Skills class from Frontier High School. She demonstrated searching for items in the library catalog, provided a tour, and offered a scavenger hunt utilizing the skills they learned during the visit. There were 11 in attendance.

### **Union Pleasant Class Visit**

Library Associate Laurie conducted a class visit with 3<sup>rd</sup> graders from Union Pleasant. Laurie provided a tour, story and craft to 11 visitors.

### **Village Business Advisory Council (VBAC)**

Librarian Ashley continues to serve on the board of the VBAC.

## ***Lake Shore***

### **Programs offered this month include:**

#### **Story Time with Miss Stephanie**

Six story times were held in November and December with 90 participants in total. Story Time Themes included Autumn, Trucks, Teddy Bears, Hats, Polar Bears, and Winter.

#### **LEGO Club**

Lego Club was held on November 25 with 3 attendees and December 30 with 2 attendees.

#### **Cookbook Club**

The Cookbook Club met on November 13 with 10 attendees and on December 11 with 11 attendees. In November, the group selected recipes from *Meliz's Kitchen* by Meliz Berg. In December, they shared cookies and appetizers.

## Adult Book Club

Book Club was cancelled on November 27 due to the weather. Book Club was held on December 27 with 4 attendees. They discussed *The Things They Carried* by Tim O'Brien. Virtual and in-person surveys were given to Book Club members to vote on their picks for January-June 2024.

## Adult Craft Night

Adult Craft Night was held on November 20 with 24 attendees. They made paper turkeys. Adult Craft Night was held on December 18 with 24 attendees. They made snowman ornaments. Adult Craft Night has been filling up fast with a waitlist for the past two months and will likely be that way for January.



## Outreach

Librarian Stephanie Molnar continued to visit Bright Path every other Friday each month to read to 4 or 5 classes. Stephanie read to 147 students in November and 100 in December.

## Internet Safety for Kids

On November 22, in conjunction with Girl Scout Troop 34493 and the TechKnow Lab, there was an Internet Safety for Kids program with 10 attendees.

## Class Visits

Bright Path visited the Lake Shore library in person on November 2 with 10 attendees.

## **Craft Tables**

In November and December there was a “Make Your Own Picture” craft with 48 participants. Starting December 16, there was a “Make Your Own Snowman” craft with 10 participants.

## **Polar Express Party**

On Saturday, December 16 there was a Polar Express Party with 20 attendees. Attendees made crafts, read the book, had a visit from Santa, drank hot chocolate, and ate snacks made by patron Karen Patch.



Respectfully submitted,

Brian Hoth – Director



# Hamburg Public Library – December 2023 Report

## Circulation Statistics

	December 2023	December 2022	% Change
Hamburg	16,704	15,789	5.8%
Lakeshore	5,409	5,154	4.9%

## Patron Door Counts

	December 2023	December 2022	% Change
Hamburg	6,403	5,735	11.6%
Lakeshore	2,501	2,208	13.3%

## Computer Sessions

	December 2023	December 2022	% Change
Hamburg	771	614	25.6%
Lakeshore	172	157	9.6%

## WiFi Sessions

	December 2023	December 2022	% Change
Hamburg	1,526	1,089	40.1%
Lakeshore	415	220	88.6%

**2023 Financial Report  
Hamburg Public Library**

**M&T Business Account – Checking**

Date		Transaction	Deposit	Payment	Balance
11/8/2023		M & T Service charge		5.46	2,786.25
11/9/2023		Deposit (Transfer from Savings to Checking for bills)	581.76		3,368.01
11/9/2023	4651	John W. Danforth Company (Filters for Hamburg)		427.05	2,940.96
11/9/2023	4652	Guis Lumber (Maintenance for Hamburg & Lake Shore October)		126.71	2,814.25
11/9/2023	4653	Stephanie Molnar (October Mileage Reimbursement)		12.00	2,802.25
11/9/2023	4654	Laura W. Cunningham (October Mileage Reimbursement)		16.00	2,786.25
11/16/2023		Deposit (Transfer from Savings to Checking for bills)	193.00		2,979.25
11/16/2023	4655	ECWA (Hamburg Monthly Water Bill		33.00	2,946.25
11/16/2023	4656	Explore Buffalo (Program – Christmas Shopping in Buffalo)		80.00	2,866.25
11/16/2023	4657	Explore Buffalo (Program – Women on the Home Front)		80.00	2,786.25
11/21/2023		Deposit (Transfer from Savings to Checking for bills)	14.78		2,801.03
11/21/2021	4658	Stephanie Molnar (reimbursement for Lake Shore Programming)		14.78	2,786.25
11/30/2023		Deposit (Transfer from Savings to	156.52		2,942.77

		Checking for bills)			
11/30/2023	4659	Cintas Corp (Rugs Hamburg & Lake Shore November)		142.76	2,800.01
11/30/2023	4660	Brian Hoth (November Mileage Reimbursement)		13.76	2,786.25
12/7/2023		Deposit (Transfer from Savings to Checking for bills)	105.77		2,892.02
12/7/2023	4661	Guis Lumber (Maintenance for Hamburg & Lake Shore November)		85.77	2,806.25
12/7/2023	4662	Laura Cunningham (November Mileage Reimbursement)		20.00	2,786.25
12/8/2023		M & T Service charge		5.51	2,780.74
12/14/2023		Deposit (Transfer from Savings to Checking for bills)	33.00		2,813.74
12/14/2023	4663	ECWA (Hamburg monthly water bill)		33.00	2,780.74
1/4/2024		Deposit (Transfer from Savings to Checking for bills)	524.09		3,304.83
1/4/2024	4664	Cintas Corp (Rugs Hamburg & Lake Shore September)		142.76	3,162.07
1/4/2024	4665	Guis Lumber (Maintenance for Hamburg & Lake Shore December)		40.55	3,121.52
1/4/2024	4666	Waste Management (Hamburg January – March Refuse bill)		340.78	2,780.74
1/11/2024		Deposit (Transfer from Savings to Checking for bills)	49.00		2,829.74
1/11/2024	4667	ECWA (Hamburg monthly water bill)		33.00	2,796.74
1/11/2024	4668	Laura Cunningham (December Mileage Reimbursement)		16.00	2,780.74

**Final Balance: \$2,780.74**

## M&T Business Account – Savings

Date		Transaction	Deposit	Payment	Balance
11/9/2023		Withdrawal (Transfer from Savings to Checking for bills)		581.76	3,119.05
11/16/2023		Deposit (Hamburg fine & printing revenue)	174.60		3,293.65
11/16/2023		Withdrawal (Transfer from Savings to Checking for bills)		193.00	3,100.65
11/21/2023		Deposit (Hamburg fine & printing revenue)	146.15		3,246.80
11/21/2023		Withdrawal (Transfer from Savings to Checking for bills)		14.78	3,232.02
11/27/2023		Deposit Lake Shore fine & printing revenue for October)	83.55		3,315.57
11/30/2023		Withdrawal (Transfer from Savings to Checking for bills)		156.52	3,159.05
11/30/2023		M & T Interest	0.05		3,159.10
12/7/2023		Deposit (Hamburg fine & printing revenue)	91.25		3,250.35
12/7/2023		Withdrawal (Transfer from Savings to Checking for bills)		105.77	3,144.58
12/14/2023		Deposit (Hamburg fine & printing revenue)	163.40		3,307.98
12/14/2023		Withdrawal (Transfer from Savings to Checking for bills)		33.00	3,274.98
12/29/2023		Deposit (Hamburg fine & printing revenue)	207.14		3,482.12
12/29/2023		M & T Interest	0.06		3,482.18

1/4/2024		Deposit (Lake Shore fine & printing revenue for November)	89.00		3,571.18
1/4/2024		Withdrawal (Transfer from Savings to Checking for bills)		524.09	3,047.09
1/11/2024		Deposit (Lake Shore fine & printing revenue for December)	79.55		3,126.64
1/11/2024		Withdrawal (Transfer from Savings to Checking for bills)		49.00	3,077.64
1/18/2024		Deposit (Hamburg fine & printing revenue)	121.60		3,199.24

**Final Balance: \$3,199.24**

### Northwest Private Account – Checking

Date		Transaction	Deposit	Payment	Balance
11/9/2023		Deposit (Transfer from Savings to Checking for bills)	150.00		2509.38
11/9/2023	3481	New Sky Coaching, LLC (Wellness Seminars)		150.00	2359.38
11/9/2023	3482	Picture Your Walls (Lake shore Framing)		143.71	2215.67
11/9/2023	3483	Ashley Cassidy (Reimbursement for Scavenger Hunt)		60.74	2154.93
11/16/2023		Deposit (Transfer from Savings to Checking for bills)	29.99		2184.92
11/16/2023	3484	Ashley Cassidy (Reimbursement for Early		29.99	2154.93

		Literacy Calendars)			
11/21/2023		Deposit (Transfer from Savings to Checking for bills)	180.00		2334.93
11/21/2023	3485	Southtowns Regional Chamber of Commerce (Membership dues)		180.00	2154.93
11/21/2023		Deposit (Transfer from Savings to Checking for bills)	204.45		2359.38
11/21/2023	on-line	Amazon (Hamburg Programming items including markers, pens, wiggle eyes, ribbon etc.)		106.98	2252.40
11/28/2023	on-line	Amazon (Hamburg Programming paints and shelving unit and bins)		231.78	2020.62
11/30/2023	3486	Ashley Cassidy (Reimbursement from Lakeshore learning for the sensory area)		66.97	1953.65
11/30/2023		Deposit (Transfer from Savings to Checking for bills)	405.73		2359.38
11/30/2023		Northwest bank statement fee		5.00	2354.38
12/7/20223		Deposit (Transfer from Savings to Checking for bills)		457.63	1896.75
12/7/2023	3487	Guis Lumber (Lake Shore Leaf Blower and battery)	408.00		2304.75
12/7/2023	3488	Brian Hoth (Reimbursement for cards and stamps)	49.63		2354.38
12/20/2023	on-line	Amazon Lake shore Programming needs including etch glass cream, fairy houses, cross stitch book marks, watercolors etc.)		102.93	2251.45
12/21/2023	3489	Fowlers (Candy for Fundraising)		540.00	1711.45
12/21/2023		Deposit (Transfer from Savings to Checking for bills)	642.93		2354.38
12/22/2023	on-line	Amazon on-line (Hamburg Dynamic Shelving & Organization needs including		452.98	1901.40

		dry erase boards, magnets and 3 AED Cabinet Wall Mounts)			
12/29/2023		Deposit (Transfer from Savings to Checking for bills)	452.98		2354.38
12/29/2023		Northwest bank statement fee		5.00	2349.38
1/4/2024		Deposit (Transfer from Savings to Checking for bills)	104.82		2454.20
1/4/2024	3490	BECPL (2023 expense for library organization including spine labels and acrylic book stands for library display)		104.82	2349.38
1/11/2024		Deposit (Transfer from Savings to Checking for bills)	116.03		2465.41
1/11/2024	3472	Stephanie Molnar (Reimbursement for Holiday party supplies)		100.13	2365.28
1/11/2024	3491	Ashley Cassidy Reimbursement for Tales at Twilight program needs)		15.90	2349.38

**Final Balance: \$2,349.38**

### Northwest Private Account – Savings

Date		Transaction	Deposit	Payment	Balance
11/9/2023		Deposit (Hamburg Book Sale + Donation Box)	52.50		32815.86
11/9/2023		Withdrawal (Transfer from Savings to Checking for bills)		150.00	32665.86
11/16/2023		Deposit (Hamburg Donation)	250.00		32915.86

11/16/2023		Deposit (Hamburg Eastern Copier)	135.00		33050.86
11/16/2023		Withdrawal (Transfer from Savings to Checking for bills)		29.99	33020.87
11/21/2023		Deposit (Hamburg Book Sale + Donation Box)	118.75		33139.62
11/21/2023		Withdrawal (Transfer from Savings to Checking for bills)		180.00	32959.62
11/21/2023		Withdrawal (Transfer from Savings to Checking for bills)		204.45	32755.17
11/27/2023		Deposit (Lake Shore Book Sale October)	209.24		32964.41
11/30/2023		Withdrawal (Transfer from Savings to Checking for bills)		405.73	32558.68
11/30/2023		Northwest Interest	0.27		32558.95
11/30/2023		Northwest Paper Statement		5.00	32553.95
12/7/2023		Deposit (Hamburg Book Sale)	116.50		32670.45
12/7/2023		Deposit (Hamburg Donation)	90		32760.45
12/7/2023		Withdrawal (Transfer from Savings to Checking for bills)		457.63	32302.82
12/14/2023		Deposit (Hamburg Eastern Copier)	90.00		32392.82
12/14/2023		Deposit (Hamburg Donation Box)	25.00		32417.82
12/21/2023		Deposit (Hamburg Book Sale + Donation Box)	106.25		32524.07
12/21/2023		Deposit (Donation Memorial)	50		32574.07
12/21/2023		Withdrawal (Transfer from Savings to Checking for bills)		642.93	31931.14
12/29/2023		Deposit (Hamburg Donation)	20.00		31951.14
12/29/2023		Withdrawal (Transfer from Savings to Checking for bills)		452.98	31498.16



12/29/2023		Northwest Bank Interest	0.27		31498.43
12/29/2023		Northwest Paper Statement		5.00	31493.43
1/2/2024		Deposit (Lake Shore Book Sale November + Donation Box)	171.90		31665.33
1/2/2024		Deposit (Lake Shore Eastern Copier)	29.25		31694.58
1/4/2024		Deposit (Hamburg Book Sale + Donation Box)	171.50		31866.08
1/4/2024		Withdrawal (Transfer from Savings to Checking for bills)		104.82	31761.26
1/11/2024		Deposit (Lake Shore Book Sale December)	49.50		31810.76
1/11/2024		Deposit (Lake shore Donation)	100		31910.76
1/11/2024		Deposit (Hamburg Donation)	50.00		31543.43
1/11/2024		Withdrawal (Transfer from Savings to Checking for bills)		116.03	31427.40
1/18/2024		Deposit (Hamburg Book Sale)	98.25		31,525.65
1/18/2024		Deposit (Hamburg Eastern Copier)	110		31,635.65

***Final Balance: \$31,635.65***

Transactions were fairly routine over this period. Purchases were made in December from Amazon for programming needs as well as dynamic shelving and our sensory area for both Lake Shore and Hamburg. AED cabinet wall mounts were purchases and installed to make our AED units available for the public.

Proceeds from Book Sale, Candy Sale and mugs: 11/8/2023 -1/17/2023 = \$780.25