

Facilities Plan

Hamburg Public Library



Hamburg Public Library
102 Buffalo Street
716-649-4415



Lake Shore Branch library
4857 Lake Shore Road
716-627-3017

New York State Minimum Standards for Libraries

Standard 8: Facility Maintenance

- Each library maintains a facility that addresses community needs, as outlined in the library's long-range plan of service, including adequate space, lighting, shelving, power and data infrastructure, and a public restroom.
- Regulations of the Commissioner of Education Section 90.2:
Standards for Registration of Public, Free Association and Indian Libraries

3 Reasons for Developing a Plan

1. Extend the useful life of the facility and its components
2. Clarity on aspirational priorities
3. Helps with financial planning and grant seeking

State Aid for Public Library Construction

- Each year the NYS Division of Library Development requests a list of Construction Needs in priority order including cost projections.
- Board of Trustees Priorities.
- Determine what the priorities are for each facility.

Part 1: Useful Life Maintenance & Replacement Schedule

Part 2: Assessments and Projections

Part 3: Prioritize Projects

Part 1: Useful Life & Replacement Schedule:

	Description	Age	Preventative Maintenance Schedule	Entity Responsible	Projected Life Span	Notes
1						
2	Hamburg Library					
3	Backflow Assembly Device Test	2014	Annually	Great Lakes Building Systems (Buildings & Grounds)	25 years	
4	Fire Extinguishers	2014	Annually	Great Lakes Building Systems (Buildings & Grounds)	12 years	
5	HVAC System	2014	Annually, Filters changed bi-annually	John W. Danforth Company	20 years	
6	Parking Lot	2017	Annually with seal coating every 3 to 5 years	Buildings & Grounds	25 years	Includes drainage system
7	Sidewalks	2014	Annually	Buildings & Grounds	20 years	
8	Exterior stairs	2014	Annually	Buildings & Grounds	30 years	
9	Roof	2014	Annually	Buildings & Grounds	30 years	Includes flashing and drainage systems
10						
11						
12						
13						
14	Lake Shore Library					
15	Fire Extinguishers		Annually	Great Lakes Building Systems (Buildings & Grounds)	12 years	
16	HVAC System	2020	Annually, Filters changed bi-annually	John W. Danforth Company	20 years	
17	Parking Lot	2025	Annually with seal coating every 3 to 5 years	Buildings & Grounds	25 years	Includes drainage system
18	Sidewalks	2018	Annually	Buildings & Grounds	20 years	
19	Roof	2017	Annually	Buildings & Grounds	30 years	

Part 2: Assessments and Projections:

	Construction Project Description	Construction Amount	Projections Beyond 2030	Projection Amount
1				
2				
3	Hamburg Library			
4			Replace roof, replace HVAC system	\$ 245,000.00
5				
6				
7	Lake Shore Library			
8	Restore soffits, replace interior lighting, replace public entrance doors, replace windows.	\$ 150,127.00	Uncover and rehabilitation of original skylights, asbestos abatement, interior/exterior rehab, new roof, facility expansion	\$ 3,510,000.00

Part 3: Prioritize Project:

Hamburg Library

1. Replace audio visual equipment in the meeting room
2. Install five (5) foot wide asphalt walkway between the parking lot entrance and Buffalo Street entrance
3. Clearing the café space to install stand-alone study rooms
4. Replace roof
5. Replace HVAC system

Lake Shore Library

1. Restore and repaint soffits
2. Replace interior lighting
3. Restore skylights
4. Replace doors and windows
5. Replace roof
6. Refresh landscaping

Where Does the Money Come From??

- New York State Construction Grant
- Grants
- Elected Officials
- Fundraising