

# TOWN OF HAMBURG PUBLIC LIBRARY - BOARD OF TRUSTEES MEETING

HAMBURG LIBRARY – March 23, 2021

PRESENT: Michelle Parker, Holly Schreiber, Anita Metzger, and Brian Hoth (Director)

ABSENT: Sheree Hillman, Cate Lee

Michelle called the meeting to order at 6:01PM.

MINUTES: Anita Metzger moved to accept the Minutes of the February 16, 2021 meeting. Holly Schreiber seconded, and the motion was passed.

## PUBLIC COMMENT:

Carima el-Bhairy, System trustee and liaison to the contracting libraries mentioned that the System is looking to see how stimulus will affect the operating budget and whether there will be stimulus for libraries.

DIRECTOR'S REPORT: Brian Hoth presented his written report to the Trustees.

Spoke about several programs that went on throughout the month at both the Hamburg and Lake Shore libraries. Also talked about the effort Caretaker Sean McSkimming and Librarian Ashley Cassidy put forth in rearranging shelving to accommodate the new DVD units purchased with bullet aid.

## PRESIDENT'S REPORT:

Michelle Parker spoke to Cate Lee, our newest trustee, about being elected vice-president. She mentioned she has known Cate through a Book Club.

TREASURER'S REPORT: Holly Schreiber reported that all transactions were routine. The DVD shelving was paid for and a check sent to the Town of Hamburg for the installation of the HVAC system. She also reported on book sales and candy sales. The board reviewed the treasurer's report.

## OLD BUSINESS:

- Brian updated the board on the HVAC system at Lakeshore. Payment was made to the Town and the final grant report was submitted to the Library Development office. Awaiting final 10 percent of the grant.
- DVD units. Delivered and in place. Patrons love them! Also recommended the purchase of 3 additional cameras for the AV and children's area. The quote was \$1,871.00 from Amherst Alarm.
- Discussion of bylaws was tabled until next month's meeting.
- Public Emergency Operations Plan moved by Holly Schreiber to adopt the Plan and seconded by Anita Metzger. Motion passed.

- Approval to extend current hours of operation at both libraries through June 30. Moved by Anita Metzger and seconded by Holly Schreiber. Motion passed.

#### NEW BUSINESS

- Election of vice-president. Tabled until the April 20 meeting.
- Imagine Hamburg Project. Director Hoth spoke with Chris Snyder, a volunteer with Imagine Hamburg about designing a “park like” setting with chairs and trees at the Buffalo St. entrance. Most of the property belongs to Elderwood Assisted Living and they would need to work with them.
- Dr. Seuss titles. Titles that will longer be published by Dr. Seuss Enterprises because of racial overtones. Director Hoth will make them non-circulating and place them in the workroom so they can be viewed in the library. Michelle suggested creating a display depicting how society was during that time when they were published.
- In-library programming. Director Hoth suggested that programming not begin until the staff has been vaccinated. Begin with outdoor programming and see how conditions are in the fall.

EXECUTIVE SESSION: None

ADJOURNMENT: Michelle Parker moved to adjourn at 6:30PM. Holly Schreiber seconded, and the motion passed.

The next meeting of the Hamburg Library Board of Trustees will take place on Tuesday, April 20, 2021 at 6:00 PM on Zoom if the executive order has been extended, otherwise at the Lake Shore Branch.

Respectfully submitted,

Brian R. Hoth  
Director

