

Hamburg Public Library
Board of Trustees
Meeting Minutes
Tuesday, July 21, 2020 at 6:00 PM
Held Virtually via Zoom

1. Call of the Roll-Meeting called to order at 6:04 PM by Michelle Parker.
In attendance: Director Brian Hoth, Michelle Parker, Joe Lowry, Anita Metzger, and Sheree Hillman.
2. Minutes of the Meeting of May 18, 2020-Anita Metzger made the motion to approve the minutes and Sheree Hillman seconded. All were approved.
3. Public Comment-Kathy Hoak attended briefly for an update on the Lake Shore Library opening.
4. Director's Report-There were no changes to the report. Director Hoth has been taking an inventory of the keys of the building due to the various personnel changes.
5. President's Report-Michelle Parker had nothing to report
6. Treasurer's Report-This was read by Director Hoth. All transactions were routine. The only exception was the plexiglass purchase which was noted as such.
7. Old Business
 - a. Update on HVAC system at Lake Shore-Governor Cuomo extended the three year grants to June 30th of 2021 allowing anyone who has a grant to utilize it by that date.
 - b. Status of Lake Shore-Lake Shore will be reopening on Monday; July 27th. It will be open 32 hours per week as follows:
Monday and Wednesday 12:00 PM-8:00 PM
Tuesday and Thursday 9:00 AM-5:00 PM
 - c. Reopening of Hamburg Library occurred on June 22, 2020 to the public. The meeting room is closed to the public due to restrictions on social gatherings; every other public access computer is shut down to allow for social distancing. Page staff is coming in the morning to decrease the risk of exposure.
 - d. Status of Café-The café has closed due to a lack of business. Sheree Hillman questioned whether the Library could work with the BOCES program and allow them to run it but was informed that this Café needs to be contracted through the Town.
 - e. Seed Library-We are currently waiting for the dedication plaque from Southtown's Trophy to honor Jim Gang and Tricia Miller for their contributions. Upon receipt of the plaque, a dedication ceremony will be scheduled.
8. New Business
 - a. Review and approval of System Contract-Anita Metzger motioned to approve, Joe Lowry seconded, and the motion was approved.

- b. Approval to reduce Lake Shore's hours-Joe Lowry motioned to approve, Anita Metzger seconded, and the motion was approved.
 - c. Fall Sunday Hours-Due to budget constraints, Sheree Hillman motioned to approve not opening the Library on Sundays in the fall, Anita Metzger seconded, and the motion was approved.
 - d. 2021 Budget-Director Hoth submitted various budget scenarios to the System based on 5%, 10%, and 25% budget cuts.
9. Executive Session-Sheree Hillman motioned to enter into Executive Session, Joe Lowry seconded, and all approved.
Joe Lowry moved to exit Executive Session, Anita Metzger seconded the motion, and it was approved.
10. Adjournment-Sheree Hillman moved to adjourn the meeting, Joe Lowry seconded, and it was approved.
11. Next meeting: Monday, September 21 @ Lake Shore or via Zoom