

TOWN OF HAMBURG PUBLIC LIBRARY - BOARD OF TRUSTEES MEETING

HAMBURG LIBRARY –October 18, 2021

President Michelle Parker called the meeting to order at 6:00 PM.

PRESENT: Director Brian Hoth, Michelle Parker, Dr. Holly Schreiber, Cate Lee, Anita Metzger, and Sheree Hillman

MINUTES: Michelle Parker wants to amend the last minutes. Anita Metzger moved to accept the amended Minutes of the last meeting. Cate Lee seconded, and the motion was passed.

PUBLIC COMMENT: Carima El-behairy

DIRECTOR'S REPORT: Director Brian Hoth presented his written report to the Trustees about several programs that went on throughout the month at both the Hamburg and Lake Shore libraries.

Library card sign up continues through October at both libraries.

Both libraries participated in the Books for Kids Drive in conjunction with Project Flight. Anyone can drop off a new book in the donation bin located in each our buildings. Their drive runs from September 27 through October 15.

Director Hoth purchased corn stalks & pumpkins for both libraries.

Director Hoth is getting quotes from Creative Advertising Specialties for a tablecloth to be used for outreach events, coffee mugs, and library card holders for children when applying for a library card. All items will have our library's name and image of the building

Hamburg

Continued to get more organizations using our community room. Also, discussed possible partnerships with Girl Scout troops with respect to completing their awards.

Continue to host community tables for both Assembly member Jon Rivera and Senator Sean Ryan.

Take & Make is very popular.

Directors Book Club-12 in attendance.

Story Time with Miss Laurie continues to grow

Halloween Scavenger Hunt-Ashley has again created a scavenger hunt for October.

Erie Canal on Tour-The Hills Brothers performed a medley of songs inspired by the construction and operation of the Erie Canal with 26 children and adults in attendance.

Earth Science Day at Penn Dixie-on October 2, Senior Page Jayne and Director Hoth did an outreach event at Penn Dixie's annual Earth Science Day. They spoke to 172 children and adults.

Classical Guitar Hamburg Quartet-The annual concert was held on October 6th with 65 adults and children enjoying the performance.

Phoebe the Reading Dog-On October 2nd, Phoebe brought her friend; Ragan who is training to be a service dog.

Lake Shore

Programs offered this month include:

Astronomy Night- On September 28th, Astronomy Night sponsored by Penn Dixie with Participation from the Buffalo Museum of Science was held from 7-9:00 PM with 8 in attendance.

Cookbook Club-This month's book was "Happy in a Hurry Cookbook" by Steve and Kathy Doocy. Director Hoth hosted this and there were 12 in attendance.

Fall Gardening Presentation-Master Gardener Lyn Chimera discussed fall maintenance of perennials, how to plant bulbs, and preparing your garden for winter. There were 12 adults in attendance.

Halloween Movies-“Beetlejuice” and “Tower of Terror” were the featured movies this month.

Story Time-Whoo's Ready for Story Time? was featured this month on Tuesday mornings. Five children attended so far this month. On October 12, Ashley filled in for Stephanie and did a program on superheroes. A tour of 10 children from

EduKids visited later in the morning. Ashley talked about colors and the color of the week was red. The class was organized and the children well behaved. Everyone received stickers.

PRESIDENT'S REPORT:

Michelle Parker spoke of the two hours of trustee training that will be mandatory beginning January 1, 2023 .

TREASURER'S REPORT:

- Holly Schreiber reported that all transactions were routine. Received the money to replace the carpeting in Lake Shore, got the balance of the money from Erie County. Hamburg Floor Covering was paid. Sheree Hillman moved to approve the report, Anita Metzger seconded, and the report was approved.

OLD BUSINESS:

- A. Program Equipment & Facility Improvement Initiative-got the final check for the carpeting
- B. Friends Update: final stages of incorporation and we gave them \$500, also gave them the balance owed, which includes \$5,058.00
- C. Conflict of Interest: Director Hoth passed out the forms to be signed by the Trustees.
- D. Trustee Education: 2 hours per year will be required starting in 2022.

NEW BUSINESS:

- A. _2022 Meeting schedule: First Monday of the month beginning January 3rd, March 7th, May 2nd, July 11th, September 12th, and November 7th, 2022 alternating between Hamburg and Lake Shore.
- B. Trustee Reappointment: Dr. Holly Schreiber to be appointed for a full five- year term.
- C. Staff Updates: Roseann Mumbach was hired as a Sr. Page at Lake Shore begins October 23. Leslie Carr was hired as a Librarian PT.
- D. Approval to close on Christmas Eve 2022-Dr. Holly Schreiber made a motion to approve, Anita Metzger seconded; and it was approved.

EXECUTIVE SESSION: Cate Lee made a motion to go into Executive session, Anita Metzger seconded, and the motion was approved. Sheree made a motion to exit Executive session, Cate Lee seconded, and the motion was passed to go out of Executive session.

ADJOURNMENT: Michelle Parker moved to adjourn the meeting,

The next meeting of the Hamburg Library Board of Trustees will take place on Monday, November 15, 2021, at 6:00 PM at the Lake Shore Library.

Respectfully submitted,

Sheree Hillman

