

**TOWN OF HAMBURG PUBLIC LIBRARY-BOARD OF TRUSTEES MEETING**  
Lake Shore Library-September 20, 2021

**PRESENT:** Michelle Parker, Anita Metzger, Dr. Holly Schreiber, Cate Lee, Sheree Hillman, and Brian Hoth (Director)

Michelle Parker called the meeting to order at 6:15 PM.

**MINUTES:** Sheree Hillman moved to accept the Minutes of July 20, 2021, and Dr. Holly Schreiber seconded this, and the motion was passed.

**PUBLIC COMMENT:** N/A

**DIRECTORS REPORT:** Brian Hoth presented his written report to the Trustees.

A Discarded Book Sale was held at the Hamburg Library from August 23-28 with a \$1.00 bag sale held on Saturday. Discards from both libraries were included. Friends of the Library, Cookbook and Book Club members provided much help. Over \$1,000 was raised and the money will be used for programming. The remaining books were donated to the Salvation Army.

On August 19, Director Hoth met with Ashley, Stephanie, Laurie, and Tracy to discuss fall programming.

Patron activity picked up over the summer with resumed in-library programming and the easing of restrictions.

A retired Clarence teacher is moving to the area and wrote about joining the Friends Group and the Hamburg Garden Club.

Ashley received a thank you for helping a patron for her assistance in locating a book on a busy Saturday.

September is Library Card Sign-Up month.

**Hamburg**

Several organizations have returned to use our community rooms, especially Girl Scout troops.

Abstract; an Art Exhibition by Paul Gaughan was held from August 10-24. Mr. Gaughan exhibited ten pieces throughout the library.

Imagine Hamburg placed two Adirondack chairs at the Buffalo St. entrance. They are a compliment to the two the library purchased.

Unfortunately, TLC Daycare will be closing permanently. Ashley has been providing outreach services here so she will be searching for other opportunities to continue this.

A community table was hosted for both Assembly Member Jon Rivera and Senator Sean Ryan

Summer programming was offered to three age groups this summer. Birth-five, K-five, and a digital only Teen program through ReadSquared an online reading log offered by the NYS

Library. Grand prize winners were Violet (Birth to five Sensory Play starter kit), Emma (K-five Flarts yard game), and Matthias and Eric (Teens Kohls and Spotify gift cards).

On August 3, “23 Skidoo” performed on the front lawn with seventy in attendance. It was enjoyed by all.

Shannon and Director Hoth attended the Wednesday concert series on August 4 which was sponsored by the Hamburg Library. There were giveaways and a craft for the kids. Prior to the concert starting, Director Hoth addressed the crowd to talk about the wonderful things going on at our libraries.

**In Jest Comedy Variety** performed a live event on July 24 at 10:30 AM. There were seventy-three in attendance.

**Family Storytime** with Miss Laurie wrapped up in August with increased attendance each week. Due to the increase in demand, remaining programs were held outdoors.

**Harry Potter’s Owls**-Hawk Creek brought in live owls for an outdoor program on July 20.

**Paleo Art w/Penn Dixie**-In July, Penn Dixie visited to conduct a STEAM activity with fossils and art.

**Phoebe the Reading Dog**-Children can read to her in the children’s area twice a month on Saturday.

**Mother Goose on the Loose**-Is a new series with Miss Tracy which wrapped up in August. It is designed to develop early literacy skills through music and movement. In total 121 children and

**Tails and Tales Scavenger Hunt**-Yard signs were placed around the library with facts and activities related to WNY animals. Those who completed the “hunt” won a prize. Approximately 350 people completed this activity.

**Village of Hamburg Recreation Center Summer Camp** has six locations around the village. Ashley and Director Hoth visited a different location each Tuesday to conduct a program with 1-8 graders. The kids played animal jeopardy. Afterwards, they made stress balls with flour and balloons. 225 children and adults attended throughout the summer.

**Turtle Dance Music**-A virtual program where the kids danced, sang, and laughed. It was inclusive for all children.

**Storytime in the Giving Garden**-Ashley ran a story time on August 19 with ten children in attendance.

**Take and Make Crafts**-Craft kits for both kids and teens continue to be popular.

**Directors Book Club**-held on August 20 and September 17 with 20 in attendance. August’s selection was “Spark of Light” and September’s was “The Tea Girl of Hummingbird Lane.”

**Albright-Knox Art Kits**

The Hamburg Library was a participating location for the Herve Tullet art kits through August 30. The exhibit begins this month.

### **Children's Area**

One of the most common questions on Facebook is regarding when toys will be available in the children's area. It is currently being worked on, updated and revamped for them.

### **Lake Shore**

On August 18, Stephanie and Director Hoth met with Donald Ernst, a Boy Scout who is interested in doing his Eagle Scout project at Lake Shore. He will be making two sensory boards for toddlers.

### **Story Time**

We have had Story Time twice since our last report with nine kids total. It will resume on September 14.

### **Summer Reading Program**

We had one teen who read 1,140 minutes for our online program. We had 38 participants in the kid's Summer Reading program who read a total of 618 books. The grand prize winner (of a \$30 Target gift card) was Sophia Z. and the second prize (of a library prize bag) went to James R.

### **Astronomy Night**

Astronomy Night was on Wednesday, July 21 at 8:30PM. We partnered with Penn Dixie Fossil Park and had fifty- three attendees. Assembly member Jon Rivera stopped by and was given a tour of the building.

**Cookbook Club** met on August 9 and September 13 with 13 in attendance. The June 14 group gathered to discuss BBQ recipes and on July 12 the group shared salad recipes.

**Take & Makes** have been distributed from the end of July through mid-September.

- Curious George: 36
- Jungle: 36
- Under the Sea: 35
- Pinwheels: 34
- Rainy Day Umbrella: 29
- Bookmarks: 30
- Grandparents Day Owl Card: 30
- Tricorn hats: 30

## **LEGO Party**

A Lego party was held on Saturday, August 28 with eight kids and five adults in attendance. Kids played with Legos, watched “The Lego Movie 2” and made Lego travel cases.

## **Adult Craft Night**

The first Adult Craft night held in-person was on August 16 with eight attendees who made twine vases. The next craft of baby food jar pin cushions is September 20.

Senator Sean Ryan’s office held a mobile outreach event on July 20 with three patrons stopping by. The next event is September 21.

Stephanie attended a CHIA Meeting through WNYLRC on August 19.

Stephanie attended the first meeting of the Internship/Mentoring Group through WNYLRC on August 24. They met to discuss how to promote librarianship and library careers through events and outreach.

Diane Tabone donated a print of Lake Shore Library given to her mother; Donna R. Vogt, on her retirement as librarian from Lake Shore in 1992. Caretaker; Larry Porter, hung the print in the staff room.

**TREASURER’S REPORT:** Dr. Holly Schreiber presented the treasurer’s report. The board reviewed the treasurer’s report which was routine. The library received the remaining 10% of the grant for the HVAC system for Lakeshore and it was sent to the town.

## **OLD BUSINESS:**

- Friends of the Library are currently working on becoming incorporated.
- Program Equipment & Facility Improvement Initiative-Funding was received to purchase carpeting at the Lakeshore Library and the carpeting was installed. The final report was submitted by Director Hoth to secure the final 10% of the funding.

## **NEW BUSINESS:**

- Conflict of Interest was approved but documents need to be signed and returned at the next meeting.
- Mask requirement is back in place.
- Patron incident-Due to a violation of the Library’s Rules of Conduct, a patron has been banned for six months due to a verbal confrontation with a worker.
- Staff farewells & additions: Paige Huson and Kayla Alvira, were hired and Maddie Della Vella was promoted to a Sr. Page. Tracy and Carolyn resigned.
- **EXECUTIVE SESSION:** Sheree Hillman made a motion to go into Executive Session at 6:45 pm and Cate Lee seconded.

Dr. Holly Schreiber motioned to move out of Executive Session and Cate Lee seconded the motion.

**ADJOURNMENT:** Meeting was adjourned by Michelle Parker at 7:00 pm.

The next meeting of the Hamburg Library Board of Trustees will take place on Tuesday; October 19, 2021 at 6:00 PM at the Hamburg Library.

Respectfully submitted,

Sheree Hillman