

TOWN OF HAMBURG PUBLIC LIBRARY - BOARD OF TRUSTEES MEETING
HAMBURG LIBRARY
April 20, 2021

President Michelle Parker called the meeting to order at 6:00 PM.

PRESENT: Director Brian Hoth, Michelle Parker, Dr. Holly Schreiber, Cate Lee, Anita Metzger,
and Sheree Hillman

PUBLIC: Karen Hoak

MINUTES: Anita Metzger moved to accept the Minutes of the last meeting. Sheree Hillman seconded, and the motion was passed.

PUBLIC COMMENT: Karen Hoak stated that she is available should we need her for anything. Brian Hoth spoke on behalf of Carima el-behairy, System trustee and liaison to the contracting libraries, since she couldn't attend the meeting but wanted us to know that the state budget was passed. We had anticipated a decrease but not only was the budget not cut, it was increased.

DIRECTOR'S REPORT: Director Brian Hoth presented his written report to the Trustees about several programs that went on throughout the month at both the Hamburg and Lake Shore libraries.

Hamburg

- Three cameras were installed in the AV and Children's areas. Director Hoth suggested purchasing two 21.5" monitors for each of the workstations at the public service desk for a total cost of \$1,618.00 so staff can monitor activity in the building. There are funds left over from past Bullet Aid totaling approximately \$1,500.00. The Trustees agreed to use the money to purchase the monitors.
- Scholastic Publishing has removed *The Adventures of Ook and Gluk: Kung-Fu Cavemen from the Future* by Dav Pilkey because it perpetuates passive racism. Director Hoth will keep it in the collection.
- Director Hoth has reached out to Sean Ryan and Jon Rivera asking for Bullet Aid funding.
- Three years ago, a slide show "A Walk around Hamburg at the Turn of the Century" was found and recently sent to Central where it was digitized. We now have a link for it and it is catalogued as well for use.
- Director Hoth purchased two Adirondack chairs and a table for the Buffalo Street entrance. There is an 8-12 week lead time.
- Sean put out the furniture for the Reading Garden. It received several Likes on Facebook.
- A patron got one of the Book Bundles for their child and the child said, "Those librarians are geniuses or spies! How did they know the perfect book for me?" That speaks volumes of a job well done.
- The next Garden series will be June 7, 2021.
- Ashley did her monthly storytime with TLC Daycare.
- Several new Vox titles were added to increase the collection.

- Director Hoth is temporarily scheduling his Book Club on Mondays due to the pandemic. 10 people attended.
- A Local Authors section was set up next to the New Fiction titles.

Lake Shore

- Stephanie has joined the Committee on Health Information Access (CHIA) for a 3 year term. This is a standing committee of the WNY Library Resources Council (WNYLRC).
- A new picnic table was purchased for the Kennison St. entrance. The existing table will be moved to the park near the shed.
- Held a socially distanced Easter Egg Hunt.
- Cookbook Club was held.
- Virtual Book Club was held.
- “Downsizing Your Home” by professional organizer Nancy Underwood was held virtually.
- Take and Make crafts were a big hit again.
- Volunteers planted daffodils on two sides of the building.

PRESIDENT’S REPORT:

Michelle Parker stated that with the System Director’s retirement, what will the future hold. She asked Director Hoth to send Mary Jean a card on behalf of the staff and trustees.

TREASURER’S REPORT:

Holly Schreiber reported that all transactions were routine. The cost of the Gardening Series through Cornell Cooperative Extension was shared with the Erie County Agricultural Society. She also reported on the units for holding program fliers. Book sales and candy sales totaled \$402.80 for the month. The State Report was completed after the March meeting. The board reviewed the treasurer’s report. Anita Metzger moved to approve the report, Cate Lee seconded, and the report was approved.

OLD BUSINESS:

- a. Update on HVAC system at Lake Shore-Director Hoth is still waiting for the State to review the final report.
- b. Bylaws-have been put on hold until next month after the Bylaw’s Committee chaired by Anita Metzger with the help of Cate Lee and Dr. Holly Schreiber have reviewed them.
- c. Imagine Hamburg-they have reached out to the Director of Elderwood with respect to allowing the use of the property for chairs, etc. It had to go to corporate for approval and they are waiting to hear back.

NEW BUSINESS:

- a. Election of Vice President. Sheree Hillman nominated Cate Lee, Anita Metzger and Dr. Holly Schreiber seconded the motion. Everyone was in favor and Cate Lee was elected.
- b. Michelle Parker asked for a year to date comparison of the current year vs. previous year monthly statistics to be listed in the Director’s Report.
- c. 2020 State Report - Survey was reviewed by the Board. Dr. Schreiber made a motion to accept and Cate Lee seconded the motion; motion was passed.

- d. Patron Survey will be distributed in June regarding which days to extend operational hours at Hamburg.
- e. Incident was reported to the Hamburg Village Police regarding two teens in the restroom. They have not returned.
- f. Staff additions and changes included: Jayne promoted to senior page, the hiring of an additional senior page, and page at Hamburg. Carolyn, a senior page at Lake Shore, was brought back after being off for a year.

EXECUTIVE SESSION: N/A

ADJOURNMENT: Anita Metzger moved to adjourn the meeting, Sheree Hillman seconded the motion, and the motion was passed.

The next meeting of the Hamburg Library Board of Trustees will take place on Tuesday, May 18th, 2021 at 6:00 PM via Zoom.

Respectfully submitted,

Sheree Hillman