

TOWN OF HAMBURG PUBLIC LIBRARY-BOARD OF TRUSTEES MEETING
HAMBURG LIBRARY
July 20, 2021

PRESENT: Michelle Parker, Anita Metzger, Dr. Holly Schreiber, Sheree Hillman, and Brian Hoth (Director)

ABSENT: Cate Lee

Michelle Parker called the meeting to order at 6:00 PM.

MINUTES: Sheree Hillman moved to accept the Minutes of May 18, 2021 and June 17. Anita Metzger seconded this, and the motion was passed.

PUBLIC COMMENT: Carima el Behairy attended.

DIRECTORS REPORT: Brian Hoth presented his written report to the Trustees.

Hamburg Library

There is increased circulation with the lessening of Covid restrictions.

Kenmore Library had two children's picnic tables and two bowl chairs which were picked up and distributed to both libraries.

Received emails form both Assembly member Rivera's office and Senator Ryan's office about setting up community tables at both our locations. Several dates are scheduled.

In person summer programming began June 19.

We now have 3001 Facebook followers.

Director Hoth is contacting groups that previously used the meeting room in an effort to get them to return.

The Centennial Art Center held its biannual art show beginning Thursday, May 20 through June 9th. There is another one scheduled in November.

A scrapbook of before and after photos of both our libraries were submitted to the scrapbook for Mary Jean's retirement. Group photos of staff with a poster congratulating her were also taken.

On May 25th, Director Hoth met with Village Trustee Paul Gaughan about displaying several pieces of his art. He is set to display six pieces in August.

Penn Dixie's newest employee Chris, brought in his personal fossil collection to display. It will be on display until 8/15/21.

On June 24th, Director Hoth attended the reception for the Hamburg Garden Walk at Lockwood's.

Assembly member Jon Rivera is scheduled to visit and read a story on Wednesday, July 21 at 10:30.

We wrapped up the Spring Gardening Series with a Soil Health and Testing program with Master Gardener Lyn Chimera on June 7.

The Hamburg Library is a participating location for Herve Tullet art kits through the Albright-Knox Art Gallery. Art can be dropped off at the Gallery or the Hamburg Library for inclusion in the exhibit.

Family Storytime- has resumed with Miss Laurie. Weather permitting this will be held outdoors due to increasing demand. To date, we have had 165 children and adults attend.

Phoebe the Reading Dog-Children can read to her in the children's area twice a month on Saturday. 48 children and adults attended.

Mother Goose on the Loose is a new series with Miss Tracy. It is designed to develop early literacy skills through music and movement. 54 children and adults attended.

Tails and Tales Scavenger Hunt-Yard signs were placed around the library with facts and activities related to WNY animals. Those who complete the "hunt" will win a prize.

Paleo Art w/Penn Dixie-On July 15 Penn Dixie visited to conduct a STEAM activity. Attendees designed a creature based on fossils. 18 children and their parents attended.

Village of Hamburg Recreation Center Summer Camp has six locations around the village. Ashley visits each location on Tuesdays to conduct a program with 1-8 graders. 130 children and adults attended.

Harry Potter's Owls-Hawk Creek brought live owls for an outdoor program on July 20. This program was filled weeks in advance.

In-Jest Comedy Variety is scheduled for a live event on July 24 at 10:30 AM.

Turtle Dance Music-A virtual program where kids will dance, sing, and laugh. It is inclusive for all children.

Storytime in the Giving Garden-Ashley will run two story times.

Outreach with TLC Daycare-Ashley travels to the Preschool class for in person story time. In addition, TLC has a School Age class during the summer so Ashley did a STEAM activity.

Take and Make Crafts-Craft kits for both kids and teens continue to be distributed.

Director's Book Club-held on June 14 and July 16 with 10 and 11 attendees. June's selection was "Girl with the Dragon Tattoo" and July's was "Me."

Lake Shore

Story Time began on June 22. There have been five kids per week.

Summer Reading Program began on July 19. Grades K-5 have had a good turn out and a slightly lower turnout for grades 6-12.

Farm Day was a free program held July 12. We partnered with Alicia Spoth at Greg's U-Pick Farms in Clarence. There was coloring, craft, name the produce, and planting tables, as well as a story time and two animals (goat & rabbit). Ms. Spoth also donated two agricultural themed picture books to the library which are being added to the collection. There were 100 kids and adults in attendance.

Cookbook Club met on June 14 and July 12 with 7 and 5 attendees respectively. June 14 group gathered to discuss BBQ recipes and on July 12 the group shared salad recipes.

Take & Makes have been distributed from May through Mid-July.

TREASURER'S REPORT: Dr. Holly Schreiber presented the treasurer's report. The board reviewed the treasurer's report which was routine. The library received the remaining 10% of the grant for the HVAC system for Lakeshore and it was sent to the Town.

OLD BUSINESS:

- Brian Hoth updated the board on the HVAC system at Lake Shore library and that the remains of the grant were received.
- Bylaws-Dr. Holly Schreiber made a motion to accept, Anita Metzger seconded, and all approved
- Sports Equipment survey results Lakeshore-there was only one survey completed so due to lack of participation, this has been tabled.
- Program Equipment & Facility Improvement Initiative-the system Board recommended funding to replace the carpeting at the Lakeshore Library.

NEW BUSINESS:

- Review and approval of System Contract-Anita Metzger made a motion to approve, Dr. Holly Schreiber seconded, and the contract was approved.
- Review and adoption of Open Meetings Law Policy-Sheree Hillman made a motion to adopt the policy, Dr. Holly Schreiber seconded, all approved, and the policy is now effect.
- Review and adoption of Procurement Policy-Dr. Holly Schreiber made a motion to adopt the policy, Sheree Hillman seconded, all approved.
- Results of Patron Survey to expand hours-The results showed that extended hours were desired on Monday and Wednesday night.
- Summer Concert Series-Wednesday, August 4th will be library days at the Memorial Park concert.
- New staff additions at Lakeshore-Larry Porter has been hired part time as a caretaker and a new Senior Page will begin on 7/31/21 replacing Mary.

EXECUTIVE SESSION: Anita made a motion to go into Executive Session and Dr. Holly Schreiber seconded.

Anita Metzger motioned to move out of Executive Session and Dr. Holly Schreiber seconded the motion.

ADJOURNMENT: Dr. Holly Schreiber moved to adjourn at 6:55 PM. Sheree Hillman seconded, and the motion passed.

The next meeting of the Hamburg Library Board of Trustees will take place on Monday; September 20, 2021 at 6:00 PM at the Lakeshore Library.

Respectfully submitted,

Sheree Hillman