

TOWN OF HAMBURG PUBLIC LIBRARY - BOARD OF TRUSTEES SPECIAL MEETING

HAMBURG LIBRARY – June 17, 2021

PRESENT: Michelle Parker, Holly Schreiber, Cate Lee, Brian Hoth (Director)

ABSENT: Sheree Hillman and Anita Metzger

Michelle Parker called the meeting to order at 3:04 PM.

NEW BUSINESS

The purpose of the meeting was to discuss, review, and approve proposed bids for carpet replacement in the community room and staff work area at the Lake Shore Library. Michelle discussed the three bids that were solicited from Carpets Plus, 5225 Southwestern Blvd, Hamburg; Custom Carpet Centers, 2847 Southwestern Blvd, Orchard Park; and Hamburg Floor Covering, 3882 South Park Ave, Blasdell. The proposal from Carpets Plus did not meet New York State Contract requirements and was therefore not considered. The two remaining bids were Custom Carpet Centers at \$8907.90 and Hamburg Floorcovering at \$8517.37. A motion was made by Holly Schreiber and seconded by Cate Lee to accept the bid from Hamburg Floorcovering. The motion passed.

**Whereas** the Buffalo & Erie County Public Library (B&ECPL) under the Program Equipment & Facility Improvement Initiative is offering funds up to 75% of approved costs for building improvements that add to the patron experience and would not typically qualify for New York State Construction Aid, and

**Whereas** the Lake Shore Library is in need of carpet replacement in both the community room and staff workroom;

**Whereas** the Hamburg Public Library is in charge with its library operations in cooperation with the Buffalo and Erie County Public Library System, and per the guidelines for the B&ECPL Initiative, must be the applicant for such grants, and

**Whereas** the Town of Hamburg, as owner of the Lake Shore Branch Library building and grounds, would benefit from the aforementioned grant since replacement of the carpeting to the Town-owned library building will be made; and,

**Whereas** the Hamburg Public Library will be providing matching funds in the amount of \$2129.34 with remaining 2018 Bullet Aid allocated to the Lake Shore Library; and

**Whereas** a B&ECPL Program Equipment & Facility Improvement Initiative Grant in the amount of \$6388.03 has been approved for this project, and the Hamburg Public Library desire to submit a request for funding;

**Now Therefore Be It Resolved** that the Hamburg Public Library Board authorizes Director Brian R. Hoth to submit the application to the B&ECPL for the Lake Shore Library and requests the Hamburg Public Library Board of Directors provide all necessary signatures and documents to successfully submit this application, and

**Now Therefore Be It Resolved** that the Hamburg Public Library Board authorizes Library Board President Michelle Parker to sign, and if funded, execute B&ECPL Program Equipment & Facility Improvement Initiative.

MISC:

With restrictions easing and new guidelines in place, Michelle asked Director Hoth to inform the Board whether a meeting can be held remotely by the next regularly scheduled meeting in July.

ADJOURNMENT:

Motion was moved to adjourn by Holly Schreiber at 3:15 PM and seconded by Cate Lee. Motion passed.

The next meeting of the Hamburg Library Board of Trustees will take place on Tuesday, July 20, 2021 at 6:00 PM at the Hamburg Library.

Respectfully submitted,

Brian Hoth - Director

