

# *Cheektowaga Public Library*

## *-----Board of Trustees-----*

***Julia Boyer Reinstein Library***  
*Administration Office*  
*1030 Losson Road*  
*Cheektowaga, NY 14227*

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At a regularly scheduled meeting of the Library Board of Trustees of the Town of Cheektowaga, Erie Co. Cheektowaga, NY. Held at the Julia Boyer Reinstein Library 1030 Losson Rd. in said town, on Wednesday, April 19, 2023 at 4:00 p.m.

***Trustees:***

***Present:***

*Mark E. Weber, Chairman*  
*Amy B. Freedman, Vice-Chairman*  
*Angela M. Yates, Secretary-Treasurer*  
*Judith M. Mietlicki, Trustee*

***Mark E. Weber***  
*Chairman*

***Amy B. Freedman***  
*Vice-Chairman*

***Angela M. Yates***  
*Secretary-Treasurer*

***Judith M. Mietlicki***  
*Trustee*

***Vacant***  
*Trustee*

***Excused:***      *N/A*

***Also Present:***      *Jill Todd, Recording Secretary*

***Public***  
***Guests:***      *Denise Wilczak*

***Kathleen Goodrich***  
*Interim-Director*

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The Board Meeting was officially called to order by Vice-Chairman Amy B. Freedman at 4:15 pm.

**PUBLIC COMMENT:**      Denise Wilczak is present today to discuss her interest in filling the vacant seat on the Cheektowaga Public Library Board of Trustees.

**MINUTES:**

The minutes from March were read online in advance and were unanimously approved and carried.

**TREASURER'S REPORT:**

Cheektowaga Library's spending is in line with and on target for the 1st quarter of 2023. Unanimously approved, and carried.

### **STATISTICS:**

Library statistics for the Julia Boyer Reinstein Library and the Anna M. Reinstein Memorial Library were reviewed. Unanimously approved and carried.

### **CORRESPONDENCE:**

A child named Yousef, who was enrolled in this semester's story time at JBR, gave Miss Kathy and Miss Hannah an owl figurine and a candle for his gratitude for enjoying this program so much.

A JBR patron donated crocheted and ribbon bookmarks. They will be used for the summer programs.

A JBR patron donated \$140 dollars in Barnes and Noble gift cards. We bought items to place into the Summer Reading Raffle Basket.

### **OLD BUSINESS**

### **NEW BUSINESS**

- ***ITEM #01: Library Director III – job posting:*** The trustees looked over the draft copy of the job posting that Central's Human Resources came up with. Trustee, Judith M. Mietlicki motions for a vote to accept the job posting as written; 4 Ayes, 0 Noes, unanimously made and carried. Tomorrow, Chairman, Mark E. Weber will contact Human Resources at Central and give them the approval to post the Director's position.
- ***ITEM #02: New Cheektowaga Public Library Board Trustee:*** Denise Wilczak is a lifelong user of the Cheektowaga Public Libraries who is interested in filling the vacancy on the Board of Trustees. She gave the trustees a brief professional background of her teaching career, and her love of libraries and reading. A brief question and answer session took place between the trustees and Denise. After a brief discussion among the trustees without Denise in the room, they unanimously came to the conclusion that they would offer her the position. Denise gladly accepted the position. A letter will be composed on her behalf and sent to the Town for her appointment as Trustee, at the next Town of Cheektowaga Board Meeting this will be on the agenda to either approve or deny.
- ***ITEM #03: State Aid to Library Construction Project (Construction Grant):*** Interim-Director, Kathleen Goodrich has been in talks with Chief Financial Officer, Ken Stone at Central about the progress of state aid to the library construction projects. They have discussed that New York State is not

ready to receive applications yet for their construction grant program, the anticipation is that process will not take place until closer to the end of 2023. CFO, Ken Stone's office will be in close contact with contracting library directors to keep them updated on information and deadlines.

- **ITEM #04: State Report completed - Resolution:** The Cheektowaga Public Library's 2022 state report has been completed and submitted to New York State. Treasurer, Angela M. Yates motions to vote on the resolution of the state report as presented, 4 Ayes, 0 Noes, unanimously made and carried.
- **ITEM #05: Veterans Day 2023 – Choose what day to observe:** After much discussion and research, Chairman, Mark E. Weber motions to vote on which day to observe Veterans Day in 2023, 4 Ayes, 0 Noes for observing on Friday, November 10<sup>th</sup>, 2023. Unanimously made and carried.

**At 5:26 pm** Treasurer, Angela M. Yates motioned to adjourn the meeting, and passed unanimously.

The next regularly scheduled meeting will be held May 17<sup>th</sup>, 2023 at the Julia Boyer Reinstein Library at 4:00 pm.

Respectfully submitted:

Jill Todd, Recording Secretary