

Cheektowaga Public Library

-----Board of Trustees-----

Julia Boyer Reinstein Library
Administration Office
1030 Losson Road
Cheektowaga, NY 14227

At a regularly scheduled meeting of the Library Board of Trustees of the Town of Cheektowaga, Erie Co. Cheektowaga, NY. Held at the Julia Boyer Reinstein Library 1030 Losson Rd. in said town, on Wednesday, July 16, 2025 at 4:00 p.m.

Trustees:

Mark E. Weber
Chairman

Denise Wilczak
Vice-Chairman

Angela M. Yates
Secretary-Treasurer

Judith M. Mietlicki
Trustee

Philip Martino
Trustee

Daniel Caufield
Director

Present:

Mark E. Weber, Chairman
Denise Wilczak, Vice-Chairman
Judith M. Mietlicki, Trustee
Philip Martino, Trustee

Excused:

Angela M. Yates, Secretary-Treasurer

Also Present:

Daniel Caufield, Director
Jill Todd, Recording Secretary

Public Guests:

N/A

The Board Meeting was officially called to order by Chairman Mark E. Weber at 4:08 pm.

PUBLIC COMMENT: *N/A*

MINUTES:

The reading of the minutes from June were unanimously accepted, approved and carried.

TREASURER'S REPORT:

The treasurer's report for June has been postponed until next board, unanimously accepted, approved and carried.

STATISTICS:

Library statistics for the Julia Boyer Reinstein Library and the Anna M. Reinstein Memorial Library were reviewed. Unanimously accepted, approved and carried.

CORRESPONDENCE:

N/A

DIRECTOR'S REPORT:

- **Programs** are abundant in the Cheektowaga Libraries.
 1. The Summer Reading Kickoff with Super Amy and the Cheektowaga YES Teens was a wonderful success for both Cheektowaga Libraries. Super Amy performed magic, juggling and gymnastics for the attendees and the teen volunteers from Cheektowaga's YES (Youth Engaged in Service) made animal balloons, hosted face painting and temporary tattoos. While enjoying the fun, attendees of all ages signed up for our various summer reading programs. Children under 12 signed up to complete summer reading logs and win small fun prizes while teens and adults can enter to win prize baskets on display at both libraries. The Cheektowaga Public Libraries are also advertising for NY Assemblyman Pat Chudzinski's (143 District) summer reading program in which children and teens will be acknowledged with a certificate of achievement for their reading efforts.
 2. With the Summer Reading theme being "Color Your World" both Cheektowaga libraries have offered kids and adults full table coloring sheets. These have become very popular and both libraries will be keeping these tables after the Summer Reading session.
 3. The Cheektowaga Gardening Club and the Julia Boyer Reinstein Library hosted a lecture on native plant cultivation presented by nationally known gardening expert Ken Parker is a passionate horticulturalist and member of the Seneca Nation of Indians, A New York State Certified Nursery Landscape Professional (CNLP) and a Green Infrastructure Program Trainer. Ken has spent much of his life devoted to growing, installing, teaching and promoting indigenous plants of North America. His lecture at the Julia Boyer Reinstein Library introduced attendees to gradual change of their gardens to a more native selection of plants that help pollinators, wildlife and the local environment.
 4. Librarian Kathy Goodrich coordinated the Next Chapter Book Club at the Julia Boyer Reinstein Library. The Next Chapter Book Club inspires discussion on the books attendees have read and suggests and encourages new genres and authors.
 5. Cheektowaga Public Libraries Knitting and Crocheting programs (Saturdays at REI and Thursdays at JBR) continue to teach all ages how to Knit and Crochet. Thanks to textile expert Judy Wypij for teaching the Saturday programs and Linda Wetzler for coordinating the Hooks Needles and Thread programs on Thursdays, these meetings have become more than a learning experience as attendees reach out and create a community who learn and enjoy each other's company.

6. The Cheektowaga YES group (Youth Engagement Services) moderated the monthly LEGO Clubs and Craft Nights at both the Cheektowaga Libraries. This wonderful partnership between the Library and the Town of Cheektowaga's Youth & Recreational Services Department allows teens to volunteer and help provide activities for younger children.
7. Librarian Kathy Goodrich coordinated a Stuffed Animal Sleep Over event where children could leave their favorite stuffed animal at JBR for an overnight adventure. The stuffed animals are photographed reading, using the computers and finally tucking in for a good night's sleep. The photos are posted through the Libraries social media so the children can see what mischief and fun their fine stuffed friends have been up to. Their owners collected stuffed animals the next day with free books, photos and certificates.
8. JBR collaborated with the Department of Labor to host a Job Fair. Thirty-two companies and employment training centers attended the event with over 200 attendees stopping by to see what opportunities were available to them. The job fair went well with many applications being collected and interview dates being set. The Department of Labor will be in contact to host another Job Fair in the fall.
9. REI hosted a Fre Market Community Meet-up. Organized by Community Leader Patricia Reibold, participants in the event brought in gently used clothes and household items that were given away for free. Several donors were provided with tables and dozens of attendees left with free items needed for their homes and family.
10. Librarian Laura Scott coordinated another successful Adult Crafts program. June's program featured making decorative potted succulents. Twenty attendees enjoyed painting and decorating the pots that hold these wonderful summer plants.

- **Collections**

Juvenile-Non-Fiction and Adult Horror checklist orders for both libraries have been placed.

- **Operations and Infrastructure**

This June we welcomed Nicholas Perison to the CPL Team as a new Care Taker. He will be based primarily at JBR but will help at both locations as projects demand.

- **Partnerships, Meetings / Future Planning / Special Projects**

1. Throughout June Director Caufield was in contact with the Department of Labor to coordinate the June 26th Job Fair.
2. Throughout Jun Directoe Caufield helped Cheektowaga Town Supervisor Brian Nowak coordinate a Town Hall Meeting to take place at JBR on July 10th.
3. Working with SCORE (Service Core Of Retired Executives) and the Small Business Administration, Director Caufield has set Saturday August 16 for a day long workshop for entrepreneurs entitled "How to Start and Run Your Own Business".

OLD BUSINESS

- ***ITEM #01: Updates - NYS Construction Grant:*** Director Dan Caufield is still awaiting word from NY State. NYS construction grant employees have been drastically down sized, we may hear something by September.

NEW BUSINESS

- ***ITEM #02: Resolution vote to accept 2025 working contract between the B&ECPL and CPL Libraries:*** Director Dan Caufield presented the board with the contract between B&ECPL and the Cheektowaga Libraries, it was read. Mark E Weber motioned for vote to accept the adopting of this 2025 agreement. Vote as follows: 4 Ayes, 0 Noes, 1 Absent. 2025 working contract between B&ECPL and CPL is accepted, duly made and carried.

At 4:47 pm Trustee, Phil Martino motioned to adjourn the meeting, and passed unanimously.

The next regularly scheduled meeting will be held September 17th, 2025 at the Julia Boyer Reinstein Library at 4:00 pm.

Respectfully submitted:

Jill Todd, Recording Secretary