

Cheektowaga Public Library

-----Board of Trustees-----

Julia Boyer Reinstein Library
Administration Office
1030 Losson Road
Cheektowaga, NY 14227

At a regularly scheduled meeting of the Library Board of Trustees of the Town of Cheektowaga, Erie Co. Cheektowaga, NY. Held at the Julia Boyer Reinstein Library 1030 Losson Rd. in said town, on Wednesday, June 21, 2023 at 4:00 p.m.

Trustees:

Present: *Mark E. Weber, Chairman*
 Amy B. Freedman, Vice-Chairman
 Angela M. Yates, Secretary-Treasurer
 Judith M. Mietlicki, Trustee
 Denise Wilczak - Trustee

Mark E. Weber
Chairman

Amy B. Freedman
Vice-Chairman

Angela M. Yates
Secretary-Treasurer

Judith M. Mietlicki
Trustee

Denise Wilczak
Trustee

Excused: *N/A*

Also Present: *Jill Todd, Recording Secretary*

Public
Guests: *N/A*

Daniel Caufield
Director

The Board Meeting was officially called to order by Vice-Chairman Amy B. Freedman at 3:58 pm.

PUBLIC COMMENT: *N/A*

MINUTES:

The minutes from May were read online in advance and were unanimously approved and carried.

TREASURER'S REPORT:

Cheektowaga Library's spending is in line with and on target for the 2nd quarter of 2023. Unanimously approved, and carried.

STATISTICS:

Following the end of COVID-19 restrictions, system wide attendance numbers for programs have increased. Library statistics for the Julia Boyer Reinstein Library and the Anna M. Reinstein Memorial Library were reviewed. Unanimously approved and carried.

CORRESPONDENCE: N/A

OLD BUSINESS

NEW BUSINESS

- **ITEM #01: New Director:** We welcome our new Director, Dan Caufield. He is scheduled to start the pay period beginning on June 17th, his official first day will be on June 20, 2023.
- **ITEM #02: ACT Meeting on May 20, 2023:** On May 20, 2023 there was an ACT meeting at Central Library, Vice-Chairman Amy B. Freedman and Trustee Denise Wilczak were in attendance. They both gave brief summaries highlighting the main points of the meeting. One of the main subjects talked about was the "banned book" debate.
- **ITEM #03: Mileage Reimbursement:** Director, Dan Caufield will draft a policy concerning reimbursement checks given for mileage, tolls, gas purchases, and programming purchases. This will be discussed further and voted on at the next meeting.
- **ITEM #04: NY State Aid to Library Construction Grant:** Applications for NYS aid construction grants is open. Director, Dan Caufield with help from the business office from Central Library, and the Town of Cheektowaga Engineer team is starting the application process to get the roof replaced at REI.

Executive Session:

Called to order by Chairman Mark E. Weber at 4:30 pm. Employee matters were discussed briefly, adjournment of executive session was motioned by Trustee, Judith M. Mietlicki at 4:45 pm.

***Vice-Chairman Amy B. Freedman has announced to the board, that with a heavy heart she needs to resign from her position as Vice-Chairman. Her last meeting will be on July 19, 2023, when she will submit her letter of resignation from the Cheektowaga Public Library Board of Trustees to the board.

At 5:16 pm Trustee, Judith M. Mietlicki motioned to adjourn the meeting, and passed unanimously.

The next regularly scheduled meeting will be held July 19th, 2023 at the Julia Boyer Reinstein Library at 4:00 pm.

Respectfully submitted:

Jill Todd, Recording Secretary