

Cheektowaga Public Library

-----Board of Trustees-----

Julia Boyer Reinstein Library
Administration Office
1030 Losson Road
Cheektowaga, NY 14227

At a regularly scheduled meeting of the Library Board of Trustees of the Town of Cheektowaga, Erie Co. Cheektowaga, NY. Held at the Julia Boyer Reinstein Library 1030 Losson Rd. in said town, on Wednesday, March 16th, 2022 at 3:00 p.m.

Trustees:

Mark E. Weber
Chairman

Christine Cywinski
Vice-Chairman

Angela M. Yates
Secretary-Treasurer

Judith M. Mietlicki
Trustee

Amy B. Freedman
Trustee

Glenn Luba
Director

Present:

Mark E. Weber, Chairman
Christine Cywinski, Vice-Chairman
Angela M. Yates, Secretary-Treasurer
Judith M. Mietlicki, Trustee
Amy B. Freedman, Trustee

Excused: *None*

Also Present: *Glenn Luba, Director*
Jill Todd, Recording Secretary

Public Guests: *None*

Meeting called to order by Chairman Mark E. Weber at 3:06 pm

LAST MINUTES:

Trustee, Judith M. Mietlicki motions to forego the reading of the last regularly scheduled meeting in January until the next meeting in April. Unanimously approved, made and carried.

TREASURER'S REPORT:

Cheektowaga Library's spending is in line with and on target for the 1st quarter of 2022. Unanimously approved, made and carried.

STATISTICS:

Board members received library statistics for the Julia Boyer Reinstein Library and the Anna M. Reinstein Memorial Library and were found to be satisfactory. Vice-Chairman, Christine Cywinski made a motion seconded by Chairman, Mark E. Weber to approve, unanimously approved and carried.

CORRESPONDENCE:

There was no correspondence of note to review at this meeting.

OLD BUSINESS

- **ITEM #01: REI chair grant:** No new updates of a delivery schedule.
- **ITEM #02: Director II/III succession plan:** Director Luba presented a request put forth by Directors to reinstate the Director III position within the BECPL system, specifically at the Tonawanda, Hamburg, and Cheektowaga which are two library subsystems. Interim System Director Jeannine Doyle has provided necessary steps to move forward with this request. The Directors of these three libraries will have a zoom meeting to discuss further the necessary steps.
- **ITEM #03: Trustee Yates/Town Rec Program Contract:** The Town of Cheektowaga Council has adopted the reappointment of Trustee Angela M. Yates to another term which will terminate on December 31, 2026 and voted to continue its funding for children programming at the library. They will be funding the amount of \$1,676.00 for the 2022 year. The monies will be disbursed through the Cheektowaga Department of Youth and Recreational Services.

NEW BUSINESS

- **ITEM #04: NY Library State Report:** The state report is due for submittal to Central's Business Office Manager, Tracy Palicki by the end of March, we are on track for meeting that deadline. At April's meeting, it is anticipated that the finished report will be presented to the board for a vote to accept as is, and then submitted to New York State.
- **ITEM #05: NY State Sales Tax:** The deadline to file our New York State Sales Tax claim is next week, March 21, 2022. Director Luba will be finalizing this filing through the NYS tax website.
- **ITEM #06: NYS Construction Grant 2022:** Director Luba has spoken to the Town of Cheektowaga engineering office to discuss the option of the NYS construction grant for the Harlem roof/wood beams project. Unfortunately, the Town has numerous projects that are using federal rescue funds with 2022 deadlines that are higher priorities. Since the Harlem roof is not currently experiencing any issues, the construction grant application will be delayed until 2023.

- **ITEM #07: Building projects update:** The updated water fountain at Harlem is underway and waiting for the Town plumber to complete some internal wall plumbing. Director Luba will be meeting with a lighting specialist to spec out more efficient lighting options for Harlem. At Losson road, the water fountain has been completed and painting in the entry area continues.

At 3:35 pm Mark E. Weber motioned to adjourn the public portion of the meeting, passed unanimously.

- **ITEM #08: Executive Session**

At 3:45 pm Chairman, Mark E. Weber motioned to adjourn the meeting, and passed unanimously.

The next regularly scheduled meeting will be held April 20th, 2022 at the Julia Boyer Reinstein Library at 4:00 pm.

Respectfully submitted:

Jill Todd, Recording Secretary