

# *Cheektowaga Public Library*

## *-----Board of Trustees-----*

*Julia Boyer Reinstein Library*  
*Administration Office*  
*1030 Losson Road*  
*Cheektowaga, NY 14227*

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At a regularly scheduled meeting of the Library Board of Trustees of the Town of Cheektowaga, Erie Co. Cheektowaga, NY. Held at the Julia Boyer Reinstein Library 1030 Losson Rd. in said town, on Wednesday, May 18th, 2022 at 4:00 p.m.

***Trustees:***

*Mark E. Weber*  
*Chairman*

*Christine Cywinski*  
*Vice-Chairman*

*Angela M. Yates*  
*Secretary-Treasurer*

*Judith M. Mietlicki*  
*Trustee*

*Amy B. Freedman*  
*Trustee*

*Glenn Luba*  
*Director*

***Present:***

*Mark E. Weber, Chairman*  
*Christine Cywinski, Vice-Chairman*  
*Angela M. Yates, Secretary-Treasurer*  
*Amy B. Freedman, Trustee*

***Excused:*** *Judith M. Mietlicki, Trustee*

***Also Present:*** *Glenn Luba, Director*  
*Jill Todd, Recording Secretary*

***Public Guests:*** *Eric Szymborski – Caretaker at REI*

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Meeting called to order by Chairman Mark E. Weber at 4:01 pm

**PUBLIC COMMENT:**

REI Caretaker Eric Szymborski attended the start of the meeting. He introduced himself as such, requested a private executive session with the Board, handed out a memo to each Board member, and then exited the meeting.

**LAST MINUTES:**

The minutes from April were read, a typo was noted, and corrected. Following the correction, the minutes were unanimously approved, made and carried.

## **TREASURER'S REPORT:**

Cheektowaga Library's spending is in line with and on target for the 2nd quarter of 2022. Unanimously approved, made and carried.

## **STATISTICS:**

Board members received library statistics for the Julia Boyer Reinstein Library and the Anna M. Reinstein Memorial Library and were found to be satisfactory. Unanimously approved and carried.

## **CORRESPONDENCE:**

There was no correspondence of note to review at this meeting.

## **OLD BUSINESS**

- **ITEM #01: Policies:** Director, Glenn Luba has presented the trustees with two more policies to review, the Ethics Policy and the Gift & Donor Recognition Policy. Chairman, Mark E. Weber has made a motion to vote on accepting the Ethics Policy as is, 4 ayes, 0 noes, and 1 absence. Chairman, Mark E. Weber then made a motion to vote on accepting the Gift & Donor Recognition Policy as is, 4 ayes, 0 noes, and 1 absence. Unanimously made and carried.
- **ITEM #02: Final Cost for Vox Order:** Director, Glenn Luba presented the trustees with the totals for the vox book orders. JBR - \$966.95 REI - \$915.21 a total of \$1,882.16.

## **NEW BUSINESS**

- **ITEM #03: Sink Hole:** While Caretaker Dominic was cutting grass on back side of building, he noticed a foot diameter ground hole near a storm drainage grate. The town was made aware of this situation and safety cones were placed around it. The sink hole lines up with the new irrigation system that was just installed two years ago. Director, Glenn Luba is currently in talks with the town, trying to figure out a suitable solution.

During this discussion, given the pandemic, Director Luba was asked to inquire about the safety of using the mouth portion of our new water fountains, and if it is possible to disengage that portion and keep the bottle filling portion working.

- **ITEM #04: Button Maker Fundraiser:** Director, Glenn Luba reported that another library announced that they are running a very successful button making fundraiser. They are selling buttons for \$1 each and the buttons cost approximately 17 cents to make. Director, Glenn Luba would like to purchase one of these machines in hopes of a similar fundraising success. The trustees have asked Director, Glenn Luba to research the cost for a specific machine and report back at next meeting.

At 4:50 pm Mark E. Weber motioned to adjourn the public portion of the meeting, passed unanimously.

- *ITEM #08:* **Executive Session**

**At 5:46 pm** Chairman, Mark E. Weber motioned to adjourn the meeting, and passed unanimously.

The next regularly scheduled meeting will be held June 15th, 2022 at the Julia Boyer Reinstein Library at 4:00 pm.

Respectfully submitted:

Jill Todd, Recording Secretary