Cheektowaga Public Library
----------Board of Trustees----------

Julia Boyer Reinstein Library
Administration Office
1030 Losson Road
Cheektowaga, NY 14227

At a regularly scheduled meeting of the Library Board of Trustees of the Town of Cheektowaga, Erie Co. Cheektowaga, NY. Held at the Julia Boyer Reinstein Library 1030 Losson Rd. in said town, on Wednesday, October 21, 2026 at 4:30 p.m.

Trustees:

Mark E. Weber
Chairman

Judith M. Mietlicki
Vice-Chairman

Denise Wilczak
Secretary-Treasurer

Philip Martino
Trustee

David A. Lupejkis
Trustee

Daniel Caufield
Director

Present: *Mark E. Weber, Chairman*
Judith M. Mietlicki, Vice-Chairman
Denise Wilczak, Secretary-Treasurer
Philip Martino, Trustee
David A. Lupejkis, Trustee

Excused: *N/A*

Also Present: *Daniel Caufield, Director*
Jill Todd, Recording Secretary

Public Guests: *N/A*

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The Board Meeting was officially called to order by Chairman Mark E. Weber at 4:37 pm.

PUBLIC COMMENT: N/A

MINUTES:

The reading of the minutes from September were unanimously accepted, approved and carried.

TREASURER'S REPORT*:*

The treasurer's report for September have been unanimously accepted, approved and carried.

STATISTICS:

Library statistics for the Julia Boyer Reinstein Library and the Anna M. Reinstein Memorial Library were reviewed. Unanimously accepted, approved and carried.

CORRESPONDENCE:

- Donation of $250 from WNY Iris Society
- Foil Appeals & Requests:
    1. Appeals Request for CPL-2026-7 &2026-8
    2. CPL-2026-9 received 9/24/26
    3. CPL-2026-10 received 9/30/26

DIRECTOR'S REPORT:

1. **Public Services**

Programs, Learning Opportunities, Outreach and Events

- Throughout September (Sept. 3, 14, 17, 24, at JBR and Sept. 10 at Anna) the Cheektowaga YES (Youth Engaged in Service) Group coordinated the Craft and Lego Club activities for children ages 3 to 11. Always well attended both activity nights draw families for fun and creative play.
- Thanks to the Coordination of volunteer instructors Judy Wipij and Linda Wetzler both Cheektowaga Libraries, continue to offer knitting and crocheting classes and meet ups throughout the month of September (Mondays, Thursdays and Saturdays). These meetings allow a relaxed environment to learn a new skill and a chance to meet and talk to others interested in textile arts. Many of the participants are now working on projects that will be gifts for the coming holidays.
- September 18 - The Julia Boyer Reinstein Library hosted a United States Postal Service (USPS) hiring event. The USPS was looking specifically for automotive technicians to service their fleet of vehicles. A presentation was given to potential applicants and then onsite assistance was given to help attendees apply online. The event was well received by the USPS staff and attendees hopeful for a call back.
- September 19 - The Anna M. Reinstein Library hosted another successful Really, Really Free Market event. Members of the public could sign up for tables and bring in items to give away, free. Brought in for others were clean usable items such as household décor, small appliances, clothes, footwear, etc. The event was a great success with many members of the public clearing out their houses of unneeded items and others finding what they needed for free.
- September 19 - Anna M. Reinstein Library hosted a Free Family Movie Day. Families enjoyed snacks while watching this month's movie, which was the animated feature Super Mario Galaxy.
- September 23 - The Julia Boyer Reinstein Library hosted Julia Szczepankiewicz of the Polish Genealogical Society of New York State, Inc., for a presentation titled Myths and

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Misconceptions in Polish Genealogy. Ms. Szczepankiewicz addressed several common misconceptions about Polish ancestry, including the belief that surnames ending in "-ski" indicate Polish nobility, that ancestors' original surnames were routinely misspelled by customs officials at Ellis Island, and that Polish genealogical records are difficult to locate due to the destruction caused by World Wars I and II. Throughout her presentation, Ms. Szczepankiewicz dispelled these myths and introduced attendees to valuable online resources for Polish genealogical research beyond Ancestry.com. One resource highlighted was Geneteka, a large, free online genealogy database maintained by the Polish Genealogical Society. The presentation was very well received, with attendees expressing considerable interest and asking numerous questions following the formal lecture.

- September 28 – The Julia Boyer Reinstein Library hosted an Adult Craft hour. Coordinated by Librarian Lara Scott, attendees had the chance to make a fun stuffed Black Cat for the coming Halloween season.

Outreach:

N/A

2. Collections: Development and Use

a. Highlights:

Librarians from both Cheektowaga Libraries continue to order and weed their respective collections.

b. Displays:

- The Anna M. Reinstein Library hosted a display created by the Erie County 250th Commemorative Commission and the Chinese Heritage Association. The exhibit highlighted trailblazers and success stories of individuals of Asian descent who have made a lasting impact on Erie County. The display welcomed library visitors and provided an informative look at the history, achievements, and lasting contributions of the Asian community to our region.
- Hispanic Heritage Month

3. Operations and Infrastructure

a. Staff:

- Interviews for the open Senior Page position have concluded, and Cheektowaga Public Libraries is pleased to welcome Natalie Pajak as the new Senior Page at the Julia Boyer Reinstein Library. Natalie will begin her new role in October.

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- Librarian Carol Vetch has resigned from her part-time position at the Julia Boyer Reinstein Library as she begins her well-deserved retirement. Director Caufield, in collaboration with BECPL Human Resources, will post the position and begin interviewing candidates in October. The library staff and patrons extend their heartfelt thanks to Carol for the joy, passion, and dedication she brought to the library. We wish her all the very best in this exciting new chapter of her life!

b. Facilities:

- The riding mower at the Anna M. Reinstein Library experienced an axle failure. Due to its age of more than 20 years, it has been replaced with a new model of the same size that is compatible with all existing winter attachments.

c. Technology

NA

4. Partnerships, Meetings / Future Planning / Special Projects

- Director Caufield is in communication with the Town of Cheektowaga's Engineering Department to finalize a date for the roof repairs at the Anna M. Reinstein Library. The project is tentatively scheduled to begin in mid to late October.
- AugDirector Caufield is in contact with the Department of Labor in preparation of a Job Fair that will be held on October 27 at the Julia Boyer Reinstein Library.

EXECUTIVE SESSION

Chairman Mark E. Weber asks the Board to enter executive session pursuant to Public Officers Law §105(1)(f) to discuss the employment history of a particular employee and matters relating to disciplinary action. The Board agrees unanimously and executive session starts at 5:00 pm and ended at 5:37 pm.

OLD BUSINESS

- ***ITEM #01:*** **Updates on roof and column replacements at Anna M. Reinstein Memorial Library:** Director Dan Caufield is in talks with the Town of Cheektowaga and the Construction companies involved with this project; construction is planned to start mid to late October.

NEW BUSINESS

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- ***ITEM #02:*** **Staff Openings/New Hires:** Director Dan Caufield working with Central Human Resources has posted positions for part-time senior page and part-time librarian. Interviews will start at the end of September with new staff starting in October.

- ***ITEM #03:*** **Review and possible vote on Cheektowaga Public Libraries policies:** Director Dan Caufield read aloud the Claims audit policy with establishment and functions of claims auditor; a brief discussion was had by the trustees. Secretary/treasurer Denise Wilczak motions for a vote on the acceptance of the claims audit policy with establishment and functions of claims, and was seconded by Vice-Chairman Judith M. Mietlicki. The vote is as follows: 5 Ayes, 0 Noes, and 0 Absent; unanimously accepted, approved and carried.

At 5:50 pm Chairman, Mark E. Weber motioned to adjourn the meeting, and passed unanimously. The next regularly scheduled meeting will be held November 18th, 2026 at the Julia Boyer Reinstein Library at 4:30 pm.

Respectfully submitted:

Jill Todd, Recording Secretary

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