

# *Cheektowaga Public Library*

## *-----Board of Trustees-----*

***Julia Boyer Reinstein Library***  
*Administration Office*  
*1030 Losson Road*  
*Cheektowaga, NY 14227*

---

At a regularly scheduled meeting of the Library Board of Trustees of the Town of Cheektowaga, Erie Co. NY. Held at the Julia Boyer Reinstein Library 1030 Losson Rd. in said town, on Wednesday, October 20th, 2021 at 4:00 p.m.

***Trustees:***

***Mark E. Weber***  
*Chairman*

***Judith M. Mietlicki***  
*Vice-Chairman*

***Angela M. Yates***  
*Secretary-Treasurer*

***Christine Cywinski***  
*Trustee*

***Amy B. Freedman***  
*Trustee*

***Glenn Luba***  
*Director*

***Present:***

*Mark E. Weber, Chairman*  
*Judith M. Mietlicki, Vice-Chairman (via phone)*  
*Angela M. Yates, Secretary-Treasurer*  
*Amy B. Freedman, Trustee (via phone)*

***Excused:*** *Christine Cywinski, Trustee*

***Also Present:*** *Glenn Luba, Director*  
*Jill Todd, Recording Secretary*

***Public*** *None*  
***Guests:***

---

Meeting called to order by Chairman Mark E. Weber at 4:05 pm

**LAST MINUTES:**

The minutes of the last regularly scheduled meeting in September were approved unanimously under motion duly made and carried.

**TREASURER'S REPORT:**

Cheektowaga Library's spending is in line with and on target for the 3rd quarter of the current year. Unanimously approved, made and carried.

## **STATISTICS:**

Board members received library statistics for the Anna M. Reinstein Memorial Library and were found to be satisfactory. The statistics for the Julia Boyer Reinstein Library were presented without narration because of limited staff. Motion was made to approve and unanimously passed and carried.

## **CORRESPONDENCE:**

There was no correspondence of note to review at this meeting.

## **OLD BUSINESS**

- **ITEM #01: Grant Updates: Children's Wall, Chairs, and Harlem Roof:** A.)The Children's Wall is complete, and all invoices paid. Director, Glenn Luba will complete and submit the proper paperwork to finalize the Childrens Wall grant. B.)Director, Glenn Luba is currently waiting on Eaton for pricing and availability confirmation. Chairman, Mark E. Weber put forth a vote on moving forward with purchasing the chairs with the current information known. All in favor, unanimously made and carried. If pricing/availability changes, Director, Glenn Luba will email the trustees with the updated information and motion for a new vote. C.)The Harlem roof grant proposal for 2022 will include a full roof replacement and restoration of exterior wood beams/soffit areas. A NY State Grant application will be started by Director, Glenn Luba upon approval from Town of Cheektowaga for matching funds.

## **NEW BUSINESS**

- **ITEM #03: NYS Trustee Training:** The NY State minimum standards for trustee training will officially go into effect in 2022. The trustee's will be mandated to attend at least 2 hours of continuing education. Attending one ACT meeting will cover the minimum standard. Going forward the ACT meetings will continue to be accessible through the "Zoom Meeting" app.
- **ITEM #04: Staffing Business:** The Board went into executive session.

**At 4:50 pm** Mark Weber motioned to adjourn the meeting, and passed unanimously.

The next regularly scheduled meeting will be held Nov. 17th, 2021 at the Julia Boyer Reinstein Library at 4:00 pm.

Respectfully submitted:

Jill Todd, Recording Secretary