

Cheektowaga Public Library

-----Board of Trustees-----

Julia Boyer Reinstein Library
Administration Office
1030 Losson Road
Cheektowaga, NY 14227

At a regularly scheduled meeting of the Library Board of Trustees of the Town of Cheektowaga, Erie Co. Cheektowaga, NY. Held at the Julia Boyer Reinstein Library 1030 Losson Rd. in said town, on Wednesday, Sept 21, 2022 at 4:00 p.m.

Trustees:

Mark E. Weber
Chairman

Christine Cywinski
Vice-Chairman

Angela M. Yates
Secretary-Treasurer

Judith M. Mietlicki
Trustee

Amy B. Freedman
Trustee

Glenn Luba
Director

Present:

Mark E. Weber, Chairman
Christine Cywinski, Vice-Chairman
Angela M. Yates, Secretary-Treasurer

Excused: *Judith M. Mietlicki, Trustee*
Amy B. Freedman, Trustee

Also Present: *Glenn Luba, Director*
Jill Todd, Recording Secretary

Public Guests: *John Spears, BECPL System Director*

Carima El-Behairy, Vice-Chairman of Central's Board of Trustees
Nicole Brown, Librarian II / Manager of the Anna M. Reinstein Memorial Library

The Board Meeting was officially called to order by Chairman Mark E. Weber at 3:59 pm.

LAST MINUTES:

The minutes from July were read online in advance, and were unanimously approved, and carried.

TREASURER'S REPORT:

Cheektowaga Library's spending is in line with and on target for the 3rd quarter of 2022. Unanimously approved, and carried.

STATISTICS:

Library statistics for the Julia Boyer Reinstein Library and the Anna M. Reinstein Memorial Library were posted on website, reviewed, and were found to be satisfactory. Unanimously approved and carried.

CORRESPONDENCE:

None at this time.

OLD BUSINESS

- **ITEM #01: Button maker:** After hearing the successful outcome of the button maker purchased at the Kenmore Library, Director, Glenn Luba is moving forward with purchasing one for each Cheektowaga library. At the next board meeting he will present the selected machine and the associated costs, for a Board vote.
- **ITEM #02: Policies:** Director, Glenn Luba will have two policies ready for the trustees to review and to vote on at the next board meeting.
- **ITEM #03: Director III:** This title would be applicable to the Hamburg, Tonawanda, and Cheektowaga libraries which have two library locations within their boundaries instead of one. The Central administrative team is still working out financial details with the respective towns to achieve this agreed upon goal.

NEW BUSINESS

- **ITEM #04: ACT Meeting Update:** Saturday, September 24, 2022 ACT meeting has been officially cancelled. Richard Earn the ACT president has passed away. No further details are known at this time regarding a rescheduled meeting.
- **ITEM #05: Surplus Movement:** Ten chairs from surplus storage at Anna Reinstein have found a new home at the Lackawanna Library. Ten oak cubicle cabinets are being offered for auction via the County website and the Central Library will help move a backlog of miscellaneous items by end of this December.
- **ITEM #06: Possible Replacement Lights:** Director, Glenn Luba is looking into replacing the main pendant lights at the Julia Boyer Reinstein Library with LED based lights. A possible replacement light has been ordered as a sample to be tested for brightness.

- **ITEM #07: Many new staff:** We recently had six positions vacant simultaneously between both libraries. Five of them have been filled and are in the process of being trained. Nicole Brown, the new Librarian II, having managerial duties at both branches, introduced herself to the Trustees and updated them on programs and other activities.

At 4:40 pm Chairman, Mark E. Weber motioned to adjourn the meeting, and passed unanimously.

The next regularly scheduled meeting will be held October 19th, 2022 at the Julia Boyer Reinstein Library at 4:00 pm.

Respectfully submitted:

Jill Todd, Recording Secretary

DRAFT