

Cheektowaga Public Library

-----Board of Trustees-----

Julia Boyer Reinstein Library

*Administration Office
1030 Losson Road
Cheektowaga, NY 14227*

At a regular meeting of the Library Board of Trustees of the Town of Cheektowaga, Erie Co. NY, held at the Julia Boyer Reinstein Library, 1030 Losson Rd. in said town, on Wednesday, October 21, 2020 at 4:00 p.m., there were

Trustees:

Mark E. Weber
Chairman

PRESENT: *Mark E. Weber, Chairman
Judith M. Mietlicki, Vice-Chairman
Angela M. Yates, Secretary-Treasurer*

Judith M. Mietlicki
Vice-Chairman

EXCUSED: *Christine Cywinski, Trustee
Deborah E. Cope, Trustee*

Angela M. Yates
Secretary-Treasurer

ALSO present: *Glenn Luba, Director
Jill Todd, Recording Secretary*

Deborah E. Cope
Trustee

Special Guest: *None*

Christine Cywinski
Trustee

*On a motion by Chairman, Mark E. Weber
second by Vice-Chairman, Judith M. Mietlicki at
4:05 pm meeting was called to order.*

Glenn Luba
Director

The minutes of the last regularly scheduled meetings in August & September were approved unanimously under motion duly made and carried.

Item #01: Treasurer's Report: The Cheektowaga Library's spending is in line with and on target for the 4th quarter of the current year. On a motion by Chairman, Mark E. Weber and second by Vice-Chairman, Judith Mietlicki to accept treasurer's report. Unanimously approved under motion duly made and carried.

Item #02: Statistics: As per handout sheet.

Item #03: Correspondence: A patron sent a message to the library system's 24/7 AskUs service regarding the informative voting table set up by Librarian II, Chelsey Lonberger at JBR. The table's content of flyers has to be continuously replenished. Another message was sent to the

system's 24/7 AskUs service regarding a patron's interaction with Librarian, PT, Kathy Goodrich. The patron praised Kathy for her efforts to help her in her homeschooling endeavor with her grandchild.

NEW BUSINESS

Item #04: Drainage Work at Harlem Location: When the weather permits, the drainage work at REI will begin. Excavation to add proper drainage along the front of building with new down spout connectors will cost \$6700. The cracked walkway leading to Harlem entrance will be replaced as part of the excavation project for an additional \$2400.

Item #04a: One of the 6x6ft foyer windows was shattered by a vandal at our Harlem location. The window was quickly replaced by the Town of Cheektowaga.

Item #05: Collection Development Including Archives: Using money that was donated privately, Librarians Chelsey Lonberger and Barbara Stanley have been ordering books to update our collections. Librarian Chelsey Lonberger is also working on the reorganization of the local history room at REI.

Item #06: Community Report: Director, Glenn Luba presented the board with the Community Report. On a motion by Chairman, Mark E. Weber and second by Vice-Chairman, Judith Mietlicki to accept the Community Report with minor grammar corrections. Vote as follows: 3 ayes, 0 noes, 2 absent. Unanimously approved under motion duly made and carried.

Item #07: Town Proposed Budget: A slightly reduced maintenance budget has been proposed from the Town of Cheektowaga, (reduction of \$500) for the 2021 budget year. An official Town Council vote on this budget is expected by mid-November.

OLD BUSINESS

Item #08: Assembly member Wallace Funding Update: The board members discussed the original project that was put forth for use of this money. The glass wall to separate the children's area from the rest of the library. They want to go forward with this project sooner than later, and are waiting on estimates.

Item #09: Policies: The policies are still a work in progress.

Item #10: M&T Credit Card: To fulfill the application requirements for a business credit card, the applicant must present the bylaws of said business. Director, Glenn Luba is working on updating the bylaws to be presented soon to the board for approval.

Under a motion duly made and carried, the meeting was adjourned at 5:12 pm.

The next regularly scheduled meeting will be held on November 18, 2020 at the Julia Boyer Reinstein Library at 4:00 pm.

Respectfully submitted:
Jill Todd, Recording Secretary