Cheektowaga Public Library
-------------Board of Trustees-------------

Julia Boyer Reinstein Library  At a regular meeting of the Library Board of
Administration Office  Trustees of the Town of Cheektowaga, Erie Co.
1030 Losson Road  NY, held at the Julia Boyer Reinstein Library,
Cheektowaga, NY 14227  1030 Losson Rd. in said town, on Wednesday,
1030 Losson Rd. in said town, on Wednesday,
October 21, 2020 at 4:00 p.m., there were

Trustees:

Mark E. Weber  PRESENT:  Mark E. Weber, Chairman
Chairman  Judith M. Mietlicki, Vice-Chairman
Judith M. Mietlicki  Angela M. Yates, Secretary-Treasurer
Vice-Chairman

EXCUSED:  Christine Cywinski, Trustee
Deborah E. Cope, Trustee

Angela M. Yates  ALSO present:  Glenn Luba, Director
Secretary-Treasurer  Jill Todd, Recording Secretary

Deborah E. Cope  Special Guest:  None
Trustee

Christine Cywinski  On a motion by Chairman, Mark E. Weber
Trustee  second by Vice-Chairman, Judith M. Mietlicki at
4:05 pm meeting was called to order.

Glenn Luba  The minutes of the last regularly scheduled meetings in August & September
Director  were approved unanimously under motion duly made and carried.

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Item #01:  Treasurer’s Report:  The Cheektowaga Library’s spending is in line with and on target
for the 4th quarter of the current year. On a motion by Chairman, Mark E. Weber and second by
Vice-Chairman, Judith Mietlicki to accept treasurer’s report. Unanimously approved under motion
duly made and carried.

Item #02:  Statistics:  As per handout sheet.

Item #03:  Correspondence:  A patron sent a message to the library system’s 24/7 AskUs service
regarding the informative voting table set up by Librarian II, Chelsey Lonberger at JBR. The
table’s content of flyers has to be continuously replenished. Another message was sent to the
system’s 24/7 AskUs service regarding a patron’s interaction with Librarian, PT, Kathy Goodrich. The patron praised Kathy for her efforts to help her in her homeschooling endeavor with her grandchild.

NEW BUSINESS

Item #04: **Drainage Work at Harlem Location:** When the weather permits, the drainage work at REI will begin. Excavation to add proper drainage along the front of building with new downspout connectors will cost $6700. The cracked walkway leading to Harlem entrance will be replaced as part of the excavation project for an additional $2400.

Item #04a: One of the 6x6ft foyer windows was shattered by a vandal at our Harlem location. The window was quickly replaced by the Town of Cheektowaga.

Item #05: **Collection Development Including Archives:** Using money that was donated privately, Librarians Chelsey Lonberger and Barbara Stanley have been ordering books to update our collections. Librarian Chelsey Lonberger is also working on the reorganization of the local history room at REI.

Item #06: **Community Report:** Director, Glenn Luba presented the board with the Community Report. On a motion by Chairman, Mark E. Weber and second by Vice-Chairman, Judith Mietlicki to accept the Community Report with minor grammar corrections. Vote as follows: 3 ayes, 0 noes, 2 absent. Unanimously approved under motion duly made and carried.

Item #07: **Town Proposed Budget:** A slightly reduced maintenance budget has been proposed from the Town of Cheektowaga, (reduction of $500) for the 2021 budget year. An official Town Council vote on this budget is expected by mid-November.

OLD BUSINESS

Item #08: **Assembly member Wallace Funding Update:** The board members discussed the original project that was put forth for use of this money. The glass wall to separate the children’s area from the rest of the library. They want to go forward with this project sooner than later, and are waiting on estimates.

Item #09: **Policies:** The policies are still a work in progress.

Item #10: **M&T Credit Card:** To fulfill the application requirements for a business credit card, the applicant must present the bylaws of said business. Director, Glenn Luba is working on updating the bylaws to be presented soon to the board for approval.

Under a motion duly made and carried, the meeting was adjourned at 5:12 pm.

The next regularly scheduled meeting will be held on November 18, 2020 at the Julia Boyer Reinstein Library at 4:00 pm.
Respectfully submitted:
Jill Todd, Recording Secretary