

MEETING OF THE TOWN OF TONAWANDA LIBRARY BOARD  
April 12, 2017

A regular meeting of the Board of Trustees of the Town of Tonawanda Public Library was held on Tuesday, April 12, 2017 at the Kenilworth Branch Library, 318 Montrose Avenue, Buffalo, New York following due notice to trustees, official public notice to the Ken-Ton Bee and a posting in the Kenmore and Kenilworth Libraries.

The following members were present: Eileen Crawford, Laura Glass, Annette Della Posta, Richard Geer, Sheila Ginnane, Kathy Kanaley, Jeanne Phillips,

Also attending: Dorinda Darden, Library Director of the Town of Tonawanda Public Library – Kenmore and Kenilworth Branches.

APPROVAL/CHANGES TO AGENDA:

- Motion made by Sheila Ginnane to accept agenda as written. Motion seconded by Annette Della Posta and passed.

ADOPTION OF MINUTES OF THE MARCH 14, 2017 BOARD MEETING:

- Motion made by Annette Della Posta to accept minutes from previous meeting on March 14, Motion seconded by Kathy Kanaley and passed.

APPROVAL OF BILLS:

- Bills reviewed. Motion made by Annette Della Posta to approve payment of bills and seconded by Laura Glass. Motion passed.

REPORT OF THE TREASURER:

- Treasurer's report reviewed. Stanley Pustulka, Treasurer, is presently investigating rates for CD's at various institutions. Eileen Crawford made a motion to accept the Treasurer's report and motion was seconded by Sheila Ginnane. Motion passed.

REPORT OF THE CHAIR:

- Meeting with the Town of Tonawanda Public Library Board of Trustees and the Friends of the Library was held on March 29, 2017. Meeting was productive in communicating about future initiatives. Regular meetings will continue at least on an annual basis.
- ACT meeting was held on April 8, 2017 and attended by Dorinda Darden, Richard Geer, and Kathy Kanaley. This meeting addressed minimum library standards and strategic planning.

REPORT OF THE DIRECTOR:



Director's Report April  
12, 2017.docx

#### UNFINISHED BUSINESS:

- Town of Tonawanda Public Library Initiatives: Director Darden reported that the Town would be responsible for installing the necessary wiring for the new phone system.
- The Kenilworth Branch Library will be closed from April 24 – 28 to accommodate the installation of the new carpeting.

#### NEW BUSINESS;

- Kenmore-Town of Tonawanda Friends of the Library – Revised Memorandum of Understanding was distributed and reviewed. Discussion followed with some minor suggestions for change. Revised MOU will be presented at May meeting.
- Proposed New York State Minimum Standards for Public Libraries – Distributed and reviewed
- Resolution to Accept 2016 State Report and Annual Report – Motion made by Eileen Crawford and seconded by Kathy Kanaley to accept the resolution as read by the secretary. Motion passed with 7 yeas and 0 nays.

#### ADJOURNMENT:

- Motion made by Eileen Crawford to adjourn. Motion seconded by Sheila Ginnane and passed. Meeting adjourned at 8:35 pm.

The next meeting of the Town of Tonawanda Public Library Board of Trustees will be held at the Kenmore Branch Library on Tuesday, May 9, 2017 at 7 pm.

Respectfully submitted,

Jeanne Phillips  
Secretary