

MEETING OF THE TOWN OF TONAWANDA LIBRARY BOARD
September 12, 2017

A regular meeting of the Board of Trustees of the Town of Tonawanda Public Library was held on Tuesday, September 12, 2017 at the Kenilworth Branch Library, 318 Montrose Avenue, Buffalo, New York following due notice to trustees, official public notice to the Ken-Ton Bee and a posting in the Kenmore and Kenilworth Libraries. The following members were present: Annette Della Posta, Richard Geer, Sheila Ginnane, Kathy Kanaley, Jeanne Phillips. Eileen Crawford, Stanley Pustulka

Also attending: Dorinda Darden, Library Director of the Town of Tonawanda Public Library – Kenmore and Kenilworth Branches.
Katie Burd, Buffalo and Erie County System Board Trustee Liaison

APPROVAL/CHANGES TO AGENDA:

- Agenda reviewed. Motion made by Sheila Ginnane and seconded by Eileen Crawford to accept agenda with no changes. Motion passed.

GUEST SPEAKER:

- Katie Burd discussed plans to build a Reading Park outside of the downtown branch of the B&ECPL system. Grant monies will finance this project.
- Discussion of the NYS Construction grant applications which have been submitted by some of the system branches
- The B&ECPL System Board Members are writing letters requesting that the East Delevan Branch Library be renamed the Leroy Coles Jr. branch per request of the community.
- Holmes Elementary School in Tonawanda, NY donated to the B&ECPL and received a tour at time of donation

ADOPTION OF MINUTES OF THE August 9, 2017 MEETING:

- Minutes reviewed. Motion made by Annette Della Posta and seconded by Sheila Ginnane to accepted minutes as written. Motion passed.

APPROVAL OF BILLS:

- Bills distributed and reviewed. Motion made by Annette Della Posta and seconded by Kathy Kanaley to accept payment of bills presented. Motion passed.

REPORT OF THE TREASURER:

- Information provided by Treasurer Pustulka re: investing funds into CD's which would provide more interest returns. Discussion followed. Decision made to divide funds into 3 separate CD accounts with varying time limits. Motion made by Eileen Crawford to accept Treasurer's Report and recommendations and seconded by Sheila Ginnane. Motion passed.

REPORT OF THE CHAIR:

- Chair Geer reported that all forms for 2017 Construction grant have been signed and submitted.
- Reminder to Board Members that we continue to look for additional Board Members

REPORT OF THE DIRECTOR:



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UNFINISHED BUSINESS:

- Town of Tonawanda Public Library Initiatives: All requirements have been met for new phone system and installation is planned for system to be operative by October.
- 2017-2018 New York State Library Construction Grant: Request for Construction Grant has been submitted by August 31 as required. This grant is for the purpose of replacing the Kenmore Branch Library electrical system.

NEW BUSINESS:

- Kenmore-Town of Tonawanda Friends of the Library Annual Book Sale: Discussion of 2017 used book sale scheduled for September 12-16. Appreciation expressed to Friends of the Library organization for all their time and efforts in this sale.
- Town Hall Event for Libraries: On September 23 from 10-11 am at the Central Library there will be a town hall meeting with Senator Tom Kennedy to express the need for libraries and encourage conversation about libraries.
- Office of Victim Services has reported that the third most popular spot for victims to seek help is libraries. Presently software is being developed to be made available to victims which will enable them to seek help.

PUBLIC COMMENT:

- None

Motion made by Annette Della Posta to adjourn to Executive Session to discuss Personnel matters. Motion seconded by Eileen Crawford. Adjourn to Executive Session at 8pm.

EXECUTIVE SESSION:

Motion made by Eileen Crawford and seconded by Annette Della Posta to adjourn Executive Session at 9 pm. Motion passed.

Motion made by Annette Della Posta and seconded by Kathy Kanaley to adjourn at 9:05 pm. Meeting adjourned.

THE NEXT MEETING OF THE TOWN OF TONAWANDA PUBLIC
LIBRARY BOARD OF TRUSTEES WILL BE HELD ON TUESDAY,
October 10, 2017 AT 7PM IN THE KENMORE BRANCH LIBRARY.

Respectfully Submitted,

Jeanne Phillips
Secretary