

MEETING OF THE TOWN OF TONAWANDA LIBRARY BOARD  
June 12, 2018

A regular meeting of the Board of Trustees of the Town of Tonawanda Public Library was held on Tuesday, June 12, 2018 at the Kenmore Library, 160 Delaware Road, Kenmore, New York following due notice to trustees, official public notice to the Ken-Ton Bee and a posting in the Kenmore and Kenilworth Libraries. The following members were present:  
Annette Della Posta, Richard Geer, Kathy Kanaley, Stanley Pustulka, Eileen Crawford, Sheila Ginnane

Also attending: Dorinda Darden, Library Director of the Town of Tonawanda Public Library – Kenmore and Kenilworth Branches, William Conrad, Town of Tonawanda Board Liaison.

APPROVAL/CHANGES TO AGENDA:

- Motion made by Shelia Ginnane and seconded by Annette Eileen Crawford to accept agenda as is. Motion passed.

ADOPTION OF MINUTES OF MAY BOARD MEETING:

- Motion made by Annette Della Posta and seconded by Kathy Kanaley to accept May 8, 2018 minutes. Motion passed.

APPROVAL OF BILLS:

- Listing of monthly bills distributed and reviewed. Motion made by Annette Della Posta and seconded by Stan Pustulka to approve payment of bills. Motion passed.

REPORT OF THE TREASURER:

- Treasurer’s report distributed and reviewed. Motion made by Kathy Kanaley and seconded by Shelia Ginnane to accept report. Motion passed.

REPORT OF THE CHAIR:

- Chair Geer discussed call from Dorinda tendering her resignation. Plans for filling position discussed.
- Chair Geer announced \$2500 donation from Robin Schmminger’s office. Also, money available from state to be used for sign in front of Kenilworth library. Donation from Peter Savage’s office for picnic on August 23, 2018 at Kenilworth library was also discussed.

REPORT OF THE DIRECTOR:

STATISTICS

Circulation:

Kenmore:	May 2017:	22,334	May 2018:
	18,422	-17.5%*	
Kenilworth:	May 2017:	5,493	May 2018:
	5,902	+7.4%*	

Patron Visits:

Kenmore:	May 2017:	12,686	May 2018:
	11,201	-11.7%*	
Kenilworth:	May 2017:	4,688	May 2018:
	4,718	+0.6%*	

\* The Kenilworth and Kenmore Branches were closed on May 9, 2018 for the Buffalo & Erie County Public Library System’s *Staff Development Day* held at the Central Library.

Programs:

Kenmore Branch Volunteer **Partho Bhattacharya** provided assistance as a *Computer Coach* on May 1<sup>st</sup>, at the Kenmore Branch. There were a total of 4 participants. **Anna Cryan** and **Lily Smith**, two student volunteers from Kenmore

West High School 's International Baccalaureate Program presented the *Homework Helpers Program* for students in Grades 1-7 on May 1<sup>st</sup>, May 8<sup>th</sup>, May 22<sup>nd</sup> and May 29<sup>th</sup> at the Kenmore Branch. There were a total of 5 participants. The *Button Making! Program* was held on May 1<sup>st</sup>, May 8<sup>th</sup>, May 15<sup>th</sup>, May 22<sup>nd</sup> and May 29<sup>th</sup> at the Kenmore Branch. There were 34 children and 33 adults for a total of 67 in attendance. Kenilworth Branch Librarian **Amy Christman** facilitated the monthly *Adult Monthly Journal Group* at the Kenmore Branch on May 1<sup>st</sup>. There were 10 in attendance. Kenilworth Branch Librarian **Amy Christman** facilitated the monthly *Adult Book Discussion Group* at the Kenilworth Branch on May 2<sup>nd</sup>. There were 8 in attendance. The *Button Making! Program* was held at the Kenilworth Branch on May 2<sup>nd</sup>, May 16<sup>th</sup>, May 23<sup>rd</sup> and May 30<sup>th</sup>. There were 24 children and 16 adults for a total of 40 in attendance.

Kenmore Branch Librarian **Joseph Patton** presented the *Kenmore Library News Program* for ages 9-12 on May 2<sup>nd</sup> and Town of Tonawanda Public Library Branch Manager **Nicole Bermingham** presented on May 16<sup>th</sup>, May 23<sup>rd</sup> and May 30<sup>th</sup> at the Kenmore Branch. There were a total of 34 in attendance. The Central Library Children's Programming Team presented *If You Give a Mouse a Cookie Program* on May 2<sup>nd</sup> at the Kenmore Branch. There were 12 children and 12 adults for a total of 24 in attendance. Kenmore Branch Volunteer **Matthew Gates** provided assistance as a *Computer Coach* on May 2<sup>nd</sup>, May 16<sup>th</sup>, May 23<sup>rd</sup> and May 30<sup>th</sup> at the Kenmore Branch. There were a total of 8 participants.

Kenilworth Branch Librarian **Amy Christman** facilitated a visit from Ripen With Us Child Care Center at the Kenilworth Branch on May 3<sup>rd</sup>. There were 8 children and 1 adult for a total of 9 in attendance. The Falk School visited the Kenilworth Branch on May 3<sup>rd</sup>, May 10<sup>th</sup>, May 24<sup>th</sup> and May 31<sup>st</sup>. There were 18 students and 8 adults for a total of 26 in attendance. Kenilworth Branch Volunteer **Teresa Brancato** provided assistance as a *Computer Coach* on May 3<sup>rd</sup>, May 10<sup>th</sup>, May 17<sup>th</sup> and May 31<sup>st</sup> at the Kenilworth Branch. There were 2 participants. Kenmore Branch Librarian **Jill Jablonski** presented the *Preschool Storytime Program* for ages 3-5 on May 3<sup>rd</sup>, May 10<sup>th</sup>, May 17<sup>th</sup>, May 24<sup>th</sup> and May 31<sup>st</sup> at the Kenmore Branch. There were 99 children and 85 adults for a total of 184 in attendance. The Central Library Children's Programming Team Librarian **Jennifer Lelinski** presented the *Sensory Storytime* for children up to age 12 on May 3<sup>rd</sup> at the Kenmore Branch. There were 5 children and 3 adults for a total of 8 in attendance. The May 10<sup>th</sup> and May 17<sup>th</sup> sessions had no one attend. Town of Tonawanda Public Library Branch Manager **Nicole Bermingham** presented two sessions of the *Toddler Time for 2s Program* on May 4<sup>th</sup>, Kenmore Branch Librarian **Nicole Brown** on May 11<sup>th</sup>, Town of Tonawanda Public Library Branch Manager **Nicole Bermingham** on May 18<sup>th</sup> and Kenmore Branch Librarian **Nicole Brown** on May 25<sup>th</sup> at the Kenmore Branch. There were 123 children and 101 adults for a total of 224 in attendance. Town of Tonawanda Public Library Branch Manager **Nicole Bermingham** and volunteer **Caroline Rudin** facilitated *A Plant Swap* that was held at the Kenmore Branch on May 5<sup>th</sup>. There were 7 children and 27 adults for a total of 34 in attendance. Kenmore Branch Librarian **Jill Jablonski** presented the *Crafter-Day Program* for ages 5-10 on May 5<sup>th</sup> at the Kenmore Branch. There were 16 children and 8 adults for a total of 24 in attendance. The Central Library Children's Programming Team presented the *Engineering Fairytales Program* on May 7<sup>th</sup> at the Kenilworth Branch. There were 10 children and 1 adult for a total of 11 in attendance. Kenmore Branch Librarian **Jill Jablonski** presented the *Kenmore Library Knitting/Crochet Group* on May 7<sup>th</sup>, May 14<sup>th</sup> and May 21<sup>st</sup>. There were a total of 16 in attendance.

Kenmore Branch Volunteer **Susan Doran** facilitated the *Resume Helper Program* on May 7<sup>th</sup> and May 14<sup>th</sup>. There were 2 participants. Kenmore Branch Volunteer **David Bortolin** facilitated as a *Computer Coach* on May 7<sup>th</sup> and May 14<sup>th</sup> at the Kenmore Branch. There were 3 participants.

Kenilworth Branch Librarian **Amy Christman** facilitated the *Books and Barks Sit, Stay, Read! Program* (formerly known as *Reading with Gus Program*) for ages 5-12 held on May 9<sup>th</sup> at the Kenilworth Branch. There were 6 children and 6 adults for a total of 12 in attendance. New volunteer, **Lynda Vandermeer** facilitated the *Resume Helper Program* on May 10<sup>th</sup>, May 17<sup>th</sup> and May 24<sup>th</sup> at the Kenmore Branch. There were 6 participants. Kenilworth Branch Librarian **Amy**

**Christman** presented the *Craft Club* for children ages 5 and up on May 11<sup>th</sup> at the Kenilworth Branch. There were 8 children and 4 adults for a total of 12 in attendance. Kenmore Branch Librarian **Jill Jablonski** facilitated the *Books and Barks Program* for ages 5-12 held on May 12<sup>th</sup> at the Kenmore Branch. There were 8 children and 6 adults for a total of 14 in attendance. A representative from the Alzheimer's Association of WNY presented the first session of a six part *Alzheimer's Informational Series* on May 15<sup>th</sup> at the Kenmore Branch. The topic was *The Basics*. There were 11 adults in attendance. The Central Library Cybertrain Team presented *Book a Technology Trainer* sessions on May 18<sup>th</sup> at the Kenilworth Branch. There were 2 participants. Kenmore Branch Librarian **Nicole Bermingham** presented the *Lego Club* for ages 6-12 on May 19<sup>th</sup> at the Kenmore Branch. There were 18 children and 8 adults for a total of 26 in attendance. The Central Library Cybertrain Team presented *Book a Technology Trainer* sessions on May 21<sup>st</sup> at the Kenmore Branch with 2 adults in attendance. Kenmore Branch Senior Page **Patricia Lahti** took part in one of the sessions for training in e-mail attachments and other computer troubleshooting issues. Kenilworth Branch Librarian **Amy Christman** facilitated a book discussion for *A Farewell to Arms* on May 22<sup>nd</sup> at the Kenmore Branch as part of the *One Community, One Book* initiative. There were 8 adults in attendance. Kenmore Branch Librarian **Joseph Patton** facilitated and Kenmore Branch Librarian **Nicole Brown** observed a visit from a class of 4-5 year olds from Northmore Nursery School on May 23<sup>rd</sup> at the Kenmore Branch. There were 12 children and 9 adults for a total of 21 in attendance. They listened to stories, got an Introduction to the Library, and watched a video. Kenmore Branch Librarian **Jill Jablonski** facilitated the *Teen Gaming Program* for ages 12-17 on May 29<sup>th</sup> at the Kenmore Branch. There were no participants. Kenmore Branch Librarian **Jill Jablonski** facilitated the *Battle of the Books Informational Meeting* on May 30<sup>th</sup> at the Kenmore Branch. There were 10 teens and 2 adults for a total of 12 in attendance.

The Town of Tonawanda Public Library received a check dated May 01, 2018 in the amount of \$2,500 as an advance payment for the *Special Legislative Project* for 2017 (Discretionary Funds from the New York State Assembly) that had to be approved. This payment is 25% of the \$10,000 that was awarded. Funds will be used to purchase Mobile Shelving Display Units for both the Kenilworth and Kenmore Branches and a Carpet for Children's Programming at the Kenilworth Branch.

In *Celebration of Children's Book Week*, April 30<sup>th</sup> – May 6<sup>th</sup>, a *Book Character Matching Contest* and a *Guess How Many Bookworms Are in the Jar Contest* (the worms were gummi worms) were held at the Kenilworth and Kenmore Branches. There were 3 entries for the *Book Character Matching Contest* at the Kenilworth Branch and the winner was Olivia (6 years old). She won a \$25 Barnes and Noble gift card. There were 34 entries for the *Guess How Many Bookworms Are in the Jar Contest* at the Kenilworth Branch and Aliza B. won with the closest guess. There were 6 entries for the *Book Character Matching Contest* at the Kenmore Branch and the winner was Elizabeth Heerdt. She won a \$25 Barnes and Noble gift card. There were 54 entries for the *Guess How Many Bookworms Are in the Jar Contest* at the Kenmore Branch and Hildy Gleason (5 years old) won with the closest guess without going over of 141 (there were 149 gummi worms in the jar).

Volunteers from Autism Services visited the Kenmore Branch on May 2<sup>nd</sup> and May 4<sup>th</sup> to make handmade bookmarks for library patrons.

A *Mother's Day Card Making Station* was set up at the Kenilworth Branch from May 7<sup>th</sup> – May 11<sup>th</sup> and at the Kenmore Branch from May 7<sup>th</sup> – May 13<sup>th</sup>. Children and adults decorated cards for their families throughout the week.

The *Town of Tonawanda Coalition Community Resource Hub* was held on May 17<sup>th</sup> at the Kenmore Branch. As a member of the Town of Tonawanda Coalition, Town of Tonawanda Public Library Director **Dorinda Darden** was one of the

volunteers that helped navigate participants to the services they were looking for. The service providers included, *Belmont Housing Resources, Best Self Recovery Community, Catholic Charities, Erie County Bar Association Volunteer Lawyers Project, Fidelis Care, Ivy Lea Construction, Northland Workforce Training Center, PUSH Green, The Salvation Army Buffalo Area Services, The Witness Project, UB Education Opportunity Center*, and the *Veterans One-stop Center of WNY*. There were 6 participants. In addition, there were 15 people who inquired about services.

The Town of Tonawanda Public Library – Kenilworth and Kenmore Branches provided a *Fixing for Spring Basket Raffle*. For every 5 items checked out, patrons could enter their name in a drawing to win the *Fixing for Spring Basket*. Jerrick Hagerman won the *Fixing for Spring Basket* at the Kenilworth Branch. There were 17 entries at the Kenilworth Branch. Paul Jacobson-Miller won the *Fixing for Spring Basket* at the Kenmore Branch. There were 178 entries at the Kenmore Branch.

Kenmore Branch Librarian **Nicole Brown** viewed the *Ready to Read! Board Books, Picture Books, and Middle-Grade Novels Webinar* presented by Booklist Online on May 1<sup>st</sup>.

Town of Tonawanda Public Library Director **Dorinda Darden** participated in the *Ask Us 24/7 Virtual Reference Chat Service* on May 2<sup>nd</sup>, May 16<sup>th</sup> and May 30<sup>th</sup> for a total of 3 hours.

As a member of the Zonta Club of Kenmore, Town of Tonawanda Public Library Director **Dorinda Darden** attended the *Zonta Club of Kenmore's Business Meeting* held at the Church of the Advent on May 2<sup>nd</sup>.

Town of Tonawanda Public Library Director **Dorinda Darden**, Town of Tonawanda Public Library Branch Manager **Nicole Bermingham**, Kenmore Branch Librarians **Nicole Brown, Jill Jablonksi, Joseph Patton**, Kenmore Branch Library Associate **Catherine Shea**, Kenmore Branch Library Clerk **Stephen Carson**, Kenmore Branch Caretaker **Rickie Davis**, Kenilworth Branch Library Associate **Margaret Kunz** and Kenilworth Branch Senior Page **Connie Brinkworth** attended the *Staff Development Day* held at the Central Library on May 9<sup>th</sup>.

Town of Tonawanda Public Library Director **Dorinda Darden** attended the *Executive Women Leadership Development Program* held at the Saturn Club on May 15<sup>th</sup>. This event was sponsored by the Illuminare Group.

Town of Tonawanda Public Library Director **Dorinda Darden** attended the newly formed *Library Card Committee Meeting* held at the Central Library on May 16<sup>th</sup>.

Town of Tonawanda Public Library Director **Dorinda Darden** attended the *Mobile Safety-Net's Hub Task Force Meeting* held at 567 Exchange Street on May 18<sup>th</sup>.

Town of Tonawanda Public Library Director **Dorinda Darden** attended the *Town of Tonawanda Community Coalition Meeting* held at 169 Sheridan Parkside on May 23<sup>rd</sup>.

Town of Tonawanda Public Library Director **Dorinda Darden** conducted *Staff Meetings* at the Kenilworth Branch and Kenmore Branch on May 29<sup>th</sup> and at the Kenmore Branch on May 31<sup>st</sup>.

Town of Tonawanda Public Library Branch Manager **Nicole Bermingham** attended the *Conducting Performance Evaluations Training* held at the Central Library on May 31<sup>st</sup>.

NEW BUSINESS:

- Dorinda requested that the Board approve purchase of event equipment (tent, tables, chairs). Motion was made by Kathy Kanaley, seconded by Eileen Crawford.
- Discussion of new construction grant to be used to bring bathroom at Kenilworth up to ADA compliance, and updates at the Kenmore library, including a computer room.

EXECUTIVE SESSION:

Board went in to executive session to discuss personnel matters.

Motion made by Eileen Crawford and seconded by Stan Pulska to adjourn.  
Motion passed. Meeting adjourned at 8:25 pm.

The next meeting of the Town of Tonawanda Library Board will be held on Tuesday, July 10, 2018 at 7 pm.

Respectfully Submitted,  
Annette Della Posta