Board members is required. Details to be determined.

Unfinished business - Workplace Violence and Sexual Harassment Training:
- Summer reading challenge. Bicycles to be given as prizes.
- Created in the Town.
- Leadership of Town coordinator. This is a new position being
- Last Hub to be held in April.
- Reorganization of community partners
- Startup Lego club at Kentworth.
- Counts down at Kentworth in March. Mary to monitor.
- First week of May children's book week.

Report by Mary attached. Highlights:

Director

Chair - No Report.

Do That:

Motion by Kathy to accept Treasurer's report. Seconded by Sheila. Carried.

Review of bills and Treasurer's report.

Addition of Stanley Pustulka to attendees. Carried.

Motion by Stan to accept minutes of March 12, 2019 as presented, with

Carried.

Motion by Stan to accept agenda as presented. Seconded by Annette.

Excess - Richard Geer, Nicole Pauly-Rejewski, Julie Miller, William Komrad.

Muscarella, Kathy Kanaley.

Attendance - Stanley Pustulka, Annette Della Posta, Sheila Ginname, Mary

April 9, 2019
Board of Trustees
Public Library
Town of Tonawanda
Motion to adjourn by Kathy at 7:46; seconded by Stan. Carried.

No public comment.

Mary reviewed the 2018 State Report. Approval of Report to be obtained via email as we do not have a quorum for this meeting.

ACT Meeting May 4, 2019 to be held at East Aurora Library. Election of officers will take place at that meeting.

Kathy offered to draft a letter to solicit donations from area businesses to purchase bikes as prizes for summer reading challenge.

Kathy to reach out to Kenmore Police Department to request periodic walk.

"Chomper" was adopted from the SPCA. Funds came from Friends book sale.

Kenmore staff purchased $750 in supplies for red ear slider turtle.

New Business
A. Call to order and roll call
B. Discussion with Mary Jean Jakubowski
C. Approval / Changes to Agenda
D. Adoption of Minutes of the April 9th, 2019 Board Meeting
E. Approval of Bills & Report of the Treasurer
F. Report of the Chair
G. Report of the Director
H. Unfinished Business
I. New Business
   - Approve 2018 State Report
   - Review Gift & Donor Recognition Policy
J. Public Comment
K. Adjournment
I. GIFT AND DONOR RECOGNITION POLICY

Town of Tonawanda Public Library

This policy is for application to the Town of Tonawanda Public Library – Kenilworth and Kenmore Branches.

The purpose of a formal recognition program is to thank donors, encourage others to contribute, and benefit the library. Donations and gifts to the library are subject to New York State applicable laws as well as the library’s existing policies and guidelines.

A. The Town of Tonawanda Public Library actively encourages and welcomes gifts and contributions which will help the library better serve the needs of the community. All monetary gifts in any amount including but not limited to one-time or recurring.

B. Money gifts as well as library and other materials in good condition may be donated to the Library. All gifts (designated and undesignated) are subject to the terms of this policy.

C. All gifts (designated and undesignated) will be utilized at the discretion of the Town of Tonawanda Public Library.

D. The Town of Tonawanda Public Library will make every effort to honor the wishes of donors. Gifts on which a donor places restrictions or special conditions will be allowed only if those restrictions or conditions are acceptable by the Board of Trustees or its designee.

E. The Board of Trustees or its designee in accordance with this policy and/or the Library’s existing policies and guidelines shall determine which gifts will be honored.

F. Every effort will be made to ensure that recognition is timely, meaningful to the donor, appropriate, and equitable.

G. The Board of Trustees or its designee in accordance with this policy and/or the Library’s existing policies and guidelines shall determine which gifts will be honored.

H. Year-round: Financial donations, bequests, memorials, stock options, and legacies are accepted.

I. GIFTS
Adopted September 13, 2016

Pursuant to subpoena, court order, or where otherwise required by law,

F. The Town of Tonawanda Public Library shall maintain donor confidentiality when requested by the donor, subject to disclosure upon request for consent of the donor or
designated facilities (with proper permissions), resources, or collections if the terms of a
donation are not honored or if the term (duration) of a donation expires or if the Town of
Town of Tonawanda Public Library Board of Trustees reserves the right to name or re-name
Town of Tonawanda Public Library Board of Trustees and the owner of the building.

E. The Town of Tonawanda Public Library may consider individual pleas, paying
Tributes. The responsibility for such appreciate lies with the donor.

D. An acknowledgment letter will be sent to the donor provided contact information is

C. Personal property, real property, and all other gifts will be accepted at the

B. Gifts of traditional library materials will be accepted with the understanding that the

A. A portion of the library's collection, to be designated, will be evaluated and judged according to the selection standards in the

Town of Tonawanda Public Library reserves the right to add items to the collection,