

Town of Tonawanda  
Board of Trustees Meeting  
Tuesday, November 14, 2023

Attendees: Mary Muscarella, Richard Geer, Annette Della Posta, Stanley Pustulka, Mark Jowett, Marney Klein, Sharon Sullivan, Carl Szarek

Excused: Kathy Kanaley, Thomas Reigstad

Meeting called to order at 5:30pm

Motion made by Mark Jowett to change the order of the agenda. Seconded by Annette Della Posta

Motion made by Annette Della Posta to approve the minutes. Seconded by Marney Klein.

Motion made by Mark Jowett to approve the payment of bills. Seconded by Marney Klein.

New Business:

Trustee meeting dates for 2024 discussed. Motion made by Annette Della Posta to approve. Seconded by Stanley Pustulka.

Procurement Policies and Procedures discussed. No changes were made. Motion to approve made by Marney Klein. Seconded by Mark Jowett

Financial Policy discussed. No changes were made. Motion to approve made by Annette Della Posta. Seconded by Stanley Pustulka.

Report of Chair:

Rick Geer discussed working with Mary Muscarella and others on reorganizing the contract between the Central Library and the contracting libraries. At this point nothing new is being added; information is being grouped into appropriate sections. At some point the contract will be reviewed and revised as needed.

Terms for Mark Jowett and Annette Della Posta are expiring. Both have indicated they will remain on the board.

ACT Meeting at Frank E. Merriweather Jr. Library on Saturday, November 18, 2023 at 9:00am.

Report of Director:

See attached.

Also, Mary indicated that she has received an organizational chart from the Central Library with job titles, but no names. She has asked for names as well as titles.

We are still waiting for a check for the broken chairs. Company has made repeated claims that check has been mailed. Issue is being sent to town attorney.

There being no further business, motion made by Annette Della Posta to adjourn meeting. Seconded by Marney Klein.

Meeting adjourned at 6:25pm.

Next meeting will be on Tuesday, December 12, 2023 at 5:30pm at the Kenmore Library.

Respectfully Submitted,

Annette Della Posta