

Town of Tonawanda Public Library

Board of Trustees Meeting

Tuesday April 9, 2024

Attendees- Mary Muscarella, Richard Geer, Annette Della Posta, Stanley Pustulka, Mark Jowett, Thomas Reigstad, Sharon Sullivan, Marney Klein, Kathy Kanaley

The meeting was held at the Kenilworth location and was called to order at 5:35 pm.

Motion to approve the agenda was made by Annette, seconded by Marnie. Motion carried.

Motion to accept the minutes of the March 12, 2024 meeting was made by Marnie, seconded by Annette. Motion carried.

Motion made by Tom, seconded by Mark to accept the treasurer's report and payment of the monthly expenses. Motion carried.

REPORT of the CHAIR-Rick reminded the board that attendance at the ACT meetings counts for the required 2 hours annual training. Additional trustee training is available on the NYSED website.

REPORT of the DIRECTOR-

Review of monthly statistics (attached) at both branches.

Kenmore continues to rank 3rd in circulation behind Audubon and Clearfield.

The Community Foundation of Greater Buffalo will be sending a total of \$1,942.50 in donations this year.

Mary is pricing new shelving for the Children's area.

Town staff will report on the cost to repaint and install new stall dividers in the Kenmore lady's bathroom.

Mary submitted the 2024 NYS Library Construction Grant proposal to the Central Library for new restrooms at Kenilworth.

Mary received approval for a full time Library Trainee position from B&ECPL Director and CFO and is waiting for Erie County approval before posting for the position.

Kathy Galvin part-time Librarian I is retiring 4/12/24. She will be missed.

Kenmore branch will be closed at 1:30 pm on 4/8/24 and Kenilworth will be closed on 4/8/24 due to the solar eclipse.

Review of the Town of Tonawanda library long range plan is rescheduled for May 14, 2024.

A motion was made by Tom, seconded by Marnie to accept the Patron Suspension, Reinstatement and Appeal Process policy as presented. Motion carried.

A motion was made by Stan, seconded by Kathy to accept the Library Bylaws as corrected. Motion carried.

Kathy read and signed the affidavit approving the NYS Annual Report on behalf of the Board who are all in agreement.

There being no further business, Annette made a motion, seconded by Marnie, to adjourn the meeting at 7:10pm. Motion carried.

Respectfully Submitted, Kathy Kanaley

Next Meeting Tuesday, 5/14/24 at 5:30 pm at the Kenmore Branch.