



## PATRON REINSTATEMENT REQUEST FORM

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It is the responsibility of the suspended patron to initiate the reinstatement process. To request reinstatement, please complete this form in its entirety.

**1. Location (Library) and Date of Incident:**

**2. Describe the incident that occurred leading to your suspension with as much detail as possible.**

**3. What could you have done differently?**

Email to [knm@buffalolib.org](mailto:knm@buffalolib.org), drop off at the Kenilworth or Kenmore Library or mail to: Library Director, Kenmore Public Library, 160 Delaware Road, Kenmore, NY 14217.

**4. What could library staff have done differently?**

**5. Why should your library privileges should be reinstated?**

**Contact Information:** *Reinstatement will not be considered without providing Contact Information.*

**Patron Name**

**Phone No.**

**Address**

**City**

**State**

**Zip**

**Guardian Information (if applicable):**

**Guardian Name**

**Phone No.**

**Address**

**City**

**State**

**Zip**

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