

Town of Tonawanda Public Library

Board of Trustees Meeting

Tuesday, September 10, 2024

Attendees- Mary Muscarella, Richard Geer, Annette Della Posta, Stanley Pustulka, Thomas Reigstad, Sharon Sullivan, Mark Jowett

Excused-Marney Klein

Meeting called to order at 5:35 at the Kenmore location.

Mary introduced Elaine Panty, B&ECPL Board of Trustees member. Ms. Panty explained her role as liaison between the contract libraries and the B&ECPL Board. Ms. Panty will report any System Board activity and take back any input from our libraries. Currently, there is an ongoing system wide discussion on the need for security at locations throughout the County.

Motion to approve the agenda made by Annette, seconded by Tom.
Motion carried.

Motion made by Sharon, seconded by Tom to accept the minutes of the June 11,2024, meeting as presented. Motion carried.

A motion was made by Kathy, seconded by Mark to approve the bills for payment and accept the treasurer's report. Motion carried.

REPORT of CHAIR- Rick reported another successful Patron Appreciation Picnic held 9/13/2024 at Kenilworth. Thanks to staff and board members for their involvement and to Wegmans and Carl Szarek for their financial support.

Rick introduced Carl Szarek who gave an update on Kenilworth concrete project and the ceiling in the Kenmore parking lot. Carl will follow up.

with the Town's assessment of the Kenmore roof status and with Bill Conrad on the status of the mural funds.

Report of DIRECTOR- Review of August 2024 monthly report(attached).

New shelving in the Children's area is complete. We are now investigating new carpeting options.

Mary reported an incident with a returned damaged video and the problems with the current method of checking these items back in. Do we need to look at alternative methods? Staff will monitor the situation.

Assemblyman Bill Conrad has secured \$15,000 for each Town of Tonawanda Public library.

Librarian I, Melissa Flynn started full time on August 12, 2024.

Unfinished Business-

Review of the Library Long Range Plan was tabled.

We will look to the B&ECPL System for a DEI policy. Ms. Panty offered her assistance with this.

New Business-

The Bulletin Board Policy was reviewed. No changes were made. A motion to accept The Bulletin Board Policy was made by Annette, seconded by Mark. Motion carried.

The Display Case policy was reviewed. No changes were made. Annette made the motion to accept the Display Case Policy, seconded by Sharon. Motion carried.

The Donor Recognition Policy was reviewed. No changes were made. Annette made the motion to accept this policy, seconded by Tom. Motion carried.

There being no further business a motion was made by Annette, seconded by Tom to adjourn at 6:50pm. Motion carried.

Next Meeting will be held on October 8, 2024, at 5:30 PM at the Kenilworth location.

Respectfully submitted,

Kathy Kanaley