

Town of Tonawanda Public Library

Board of Trustees

Tuesday, April 14, 2026

Attendees-Mary Muscarella, Annette DellaPosta, Sharon Sullivan, Thomas Reigstad, Stanley Pustulka, Mark Jowett, Kathy Kanaley

Absent- Marney Klein, Richard Geer

The meeting was called to order at 5:30 and was held at the Kenmore location.

Motion made by Kathy seconded by Mark to approve the agenda as presented. Motion carried.

Motion made by Tom seconded by Sharon, to accept the minutes of the January 13, 2026 meeting as presented. Motion carried.

Motion made by Mark, seconded by Tom, to accept the treasurer's report which included a review of payables and Key Bank statements. Motion carried.

Board Chair Report-No report

B&ECPL Board liaison, Elaine Panty, was in attendance. Ms. Panty reported that the search for a new Library System Director has begun with applicants from several parts of the country. A decision should be made by fall 2026.

Library Director Report-

Review of monthly library use and programs is attached; Kenmore remains #3 in circulation in the B&ECPL System.

Report on A.C.T. meeting held at Central location on March 21, 2026.

The next A.C.T. meeting is May 16th at the Collins Library.

The patron survey, which is part of the Strategic Plan work, has been completed. The committee will meet after tonight's meeting to summarize the results. The plan is expected to be completed by August 2026.

Mary reported on the NY State Construction project at Kenilworth. The contract has been awarded to Guard Construction with a start date of April 27, 2026. The timeline for completion is 120 days. The Bookmobile is scheduled to be at

Kenilworth parking lot from 1-3 on 5/11, 5/29, 6/9, 7/7, 7/20, 7/31, and 8/21. Holds for Kenilworth will be rerouted to Kenmore. Kenilworth staff will be scheduled to work at the Kenmore branch

Mary sent a thank you note to Michelle Zafron for her donation.

New Business-

Motion made by Mark, seconded by Tom to approve the Annual Report for distribution to the community. Motion carried.

Motion made by Tom, seconded by Mark, to extend the hours at the Kenmore branch on Mondays and Fridays until 8pm while the Kenilworth branch is under construction. Motion Carried.

Motion made by Sharon, seconded by Tom to accept the Claims Audit Policy without changes. Motion carried.

Motion made by Kathy, seconded by Annette to approve the expenditure of \$27,566.98 for new tables and chairs for the Kenmore Location. The purchase will be made from Buffalo Office Interiors, Inc. Motion carried.

Approval for purchase of new restroom dividers for the first floor Kenmore lavatory was put on hold until after reaching out to Carl Szarek regarding what the Town might have available for our use.

There being no further business, a motion was made by Annette, seconded by Mark to adjourn at 6:38 pm. Motion carried.

Respectfully submitted,

Kathy Kanaley

Secretary