

Town of Tonawanda Public Library

Board of Trustees Meeting

Tuesday, February 9, 2021

Attendees- Mary Muscarella, Richard Geer, Annette Della Posta, Stanley Pustulka, Nicole Pauley-Rejewski, Marney Klein, Mark Jowett, Shannon Patch, Kathy Kanaley

The meeting was called to order at 5:35 pm and was held both in person at the Kenmore Library and virtually via Zoom.

Motion made by Marney, seconded by Mark, to accept the agenda as presented. Motion carried.

Motion made by Kathy, seconded by Annette to accept the January 2021 minutes as presented. Motion carried.

Motion made by Mark, seconded by Annette to approve payment of the monthly bills and accept the financial report as presented. Motion carried.

REPORT of the CHAIR-Kathy Kanaley was nominated to a second term and accepted.

The Town of Tonawanda State of the Town address sponsored by the Ken-Ton Chamber of Commerce will be held Wednesday 2/23/21 at noon. It is held via zoom and the cost is \$10.00. Let Mary or Rick know if you plan to attend.

REPORT of the DIRECTOR- Review of monthly stats from both locations.

There are no live programs or tutoring in January. Virtual programs continue along with the Craft and Carry programs.

Numbers remain low in all categories as hours and restrictions due to Covid 19 regulations continue.

Both locations are using a hybrid of 4 hours in person use and 3 hours curbside pickup per day since 1/5/21.

Libraries are expected to increase hours on 2/27/21. Mary has spoken with staff and will post new hours. We will be open a total of 57 hours per week excluding Sundays.

AARP Tax Volunteer program has begun. Scheduling is made by calling the County 211 number. The new community room is being used and although smaller, is working well for the volunteers and customers.

Representative Sean Ryan is asking that each library offer assistance with Covid Vaccine scheduling at their sites. Many people who qualify are having difficulty scheduling appointments. This includes older adults who may not have computer access. Dorinda Darden from Central will provide further details.

Friends of the Library is starting to collect books again at the Kenmore Middle location details to follow.

There is some discussion to reduce the number of hours for books to be "held for quarantine" to 48 from 72.

NY State Construction Grant has been extended to June 2021. This included the community room construction, the new boilers and the concrete repair all at the Kenmore location.

We are hoping for the Kenilworth sign to be installed soon and that Bill Conrad, who succeeded Robin Schimminger, will follow through with previously allocated money for study rooms at the Kenmore location.

Old Business- none

New Business- review of policies

New Social Media policy was reviewed and several changes were recommended. Mary will make the changes and resubmit for review at the March meeting.

Public Health Emergency Operation Plan which is largely plans that have put in place during the Covid pandemic, was reviewed with no changes. Awaiting review from 2 Unions that would have employees impacted by the plan, The Unions have until 2/26/21 for submitting questions or response.

Annette made a motion, seconded by Mark to accept the above policy as presented. Motion carried.

There being no further business, Stan made a motion, seconded by Mark to adjourn the meeting at 6:35 pm. Motion carried.

Next Meeting Tuesday, March 9, 2021 at 5:30 pm.

Respectfully submitted,

Kathy Kanaley