

Town of Tonawanda Public Library

Board of Trustees Meeting

August 11, 2020

Attendance- Mary Muscarella, Richard Geer, Annette DellaPosta, Stanley Pustulka, Nicole Pauley Rejewski, Kathy Kanaley

Excused- Shannon Patch

The meeting via Zoom was called to order at 7:00 pm. Note due to Governor's Executive Order 202, the Open Meeting Law has been modified to include meeting telephonically or virtually.

Motion made by Annette seconded by Nicole to approve the agenda for the August 11, 2020 meeting. Motion carried.

Motion made by Annette, seconded by Stan to approve the minutes as corrected. Motion carried.

Report of Chair-

Rick reported on a conversation held with Shannon Patch to discuss the public art project Mary and he have been involved with. Current art project available is not appropriate for the Kenmore Library. The plan would be a mural on the outside of the building. This would need both Town and Village Board approval.

Report of Director-

Mary Reviewed the statistics from both libraries. There is increase in visitor count and circulation since the reopening on June 22, 2020. Both locations continue to offer curbside service.

Facetime Storytime live on Tuesday and Thursday had a combined 1,329 views. Weekly Facebook Challenges reached 1,764 patrons.

Summer reading challenge sign up continues.

Tutoring has resumed by appointment.

Libraries are open a total of 50 hours/ week – Kenmore 30 and Kenilworth 20. The NY State minimum standard of 55 hours week is currently waived due to the pandemic. We continue to follow the NY State recommended guidelines for staffing with a projected savings of \$73, 449.

We are not having any in person groups or hosting outside group meetings at least until Labor Day per Library Administration recommendations.

Items returned to the library are kept in quarantine for 96 hours not the previously recommended 72 hours.

The new meeting room is almost complete.

The Library hosted a Connectlife Blood Drive on July 30 reporting 17 donors.

An all staff meeting will be held via zoom Friday August 14, at 4pm.

Thank you cards were sent for \$50 donation from Stewart and Marion Frerotte in memory of Jeffrey Conley and to Mr. Robert Smith for his \$100 donation.

Grab bags containing a variety of donated and old books are assembled and sold.

Review of treasurer report and bill payment. Motion made by Kathy, seconded by Annette to approve the report and expenditures. Motion carried.

New Business- review of 3 budgets Mary put together for submission to the B&ECL. These reflect possible budget cuts of 5%, 10% and 25%. Mary will attend a System director meeting on August 12, 2020. The Board thanked Mary for her work on this difficult project.

Brief discussion on bringing back part time staff and increasing hours to the NY State minimum of 55. Board will support the staffing plan Mary is proposing.

There being no further business, Nicole made the motion seconded by Stan to adjourn the meeting at 8: 10 pm. Motion carried.

Respectfully submitted,

Kathy Kanaley

Secretary