

Town of Tonawanda Public Library

Board of Trustees

Tuesday March 12, 2020

Attendance- Rick Geer, Mary Muscarella, Stanley Pustulka, Nicole Pauley Rejewski, Kathy Kanaley

Excused- Annette DellaPosta

Meeting was called to order at 7pm

Introduction of 3 (Jessie, Marnie, Mark) of the 4 interested applicants for Trustee positions. Each gave a brief bio and reasons for wanting to join the Board.

Motion made by Kathy, seconded by Nicole to approve the agenda for the March 12, 2020 meeting. Motion carried.

Motion made by Stan, seconded by Nicole to accept the minutes of the Tuesday, February 11, 2020 meeting as presented. Motion carried.

Motion made by Kathy, seconded by Nicole to accept the treasurer's report as presented. Motion carried. Bill payments were reviewed and Mary reported closing Key Bank CD#4327 and will do the same with CD #4319. Balances of both CDs will be deposited into our Key Bank money market account. Return to System of \$42,532.

Report of Chair- Rick accepted the resignation of Trustee Sheila Ginnane with regrets. An acknowledgement of her contribution to the Library Board will be planned.

Rick, along with Mary, Stan and Nicole were present when NYS Assemblyman, Sean Ryan, visited Kenmore Library. He expressed his continued support of the library system.

Report of Director-

Review of library statistics- increase in visitor count at Kenmore and increase in number and attendance at programs at both locations.

Tables set up for a letter writing campaign for library advocacy, Letters sent to Senator Chris Jacobs and Assemblyman Robin Schimminger.

Construction on the meeting room started on 2/11/20. Computer equipment and the TV for the new space have been ordered by the IT department of Central.

Mary attended Library Advocacy Day in Albany along with other directors from WNY and was able to meet with staff of our local representatives.

Review of 2019 Annual Report.

A decision to pay for the Shor-tel system maintenance contract has not yet been made. Mary to try to work with the Town on this as they have the same system.

We are anticipating changes with hours of operation with the Corona virus. A motion was made by Nicole, seconded by Stan to follow the recommendations of the B&ECPL System regarding postponing all programs and meeting room use from 3/14-3/28/20 due to the Corona Virus. Motion carried.

The Village of Kenmore will issue a \$200 credit on our next water bill. This is in response to our request for relief due to unusually high bills last year.

After a review of the FOIL Policy, a motion was made by Kathy, seconded by Nicole to approve the policy with the recommended changes. Motion carried.

Rick announced the new Town council liaison with the library is Shannon Patch.

There being no further business, at 8:35, Stan made a motion, seconded by Nicole to adjourn. Motion carried.

Respectfully submitted,

Kathy Kanaley

Secretary