

APPROVED Town of Tonawanda Public Library

Board of Trustees Meeting

April 13, 2021

Attendees- Mary Muscarella, Rick Geer, Annette Della Posta, Stanley Pustulka, Nicole Pauly Rejewski, Marney Klein, Mark Jowett, Nicole Brown, Kathy Kanaley

Excused- Shannon Patch

The meeting was called to order at 5:35 pm and was held both in person at the Kenmore Branch and virtually, via Zoom.

Motion made by Kathy, seconded by Mark to accept the agenda as presented. Motion carried.

Motion made by Annette, seconded by Mark to accept the minutes of the March 9, 2021 meeting as presented. Motion carried.

Motion made by Annette, seconded by Marney to accept the treasurer's report and approve payment of bills as presented. Motion carried.

Report of the Chair-Rick reported on Senator Ryan's visit to the Kenmore Branch on April 8, 2021. Senator Ryan is a supporter of libraries and vowed to continue substantial funding.

Ken Stone announced the September 2021 deadline for submission of New York State Construction grant applications. Board agreed to use the funds to make the restrooms at Kenilworth ADA compliant.

Report of Director- Mary reviewed visitor and circulation stats. There has been an increase at Kenilworth of both. Craft and carry for both

children and adults remain popular along with virtual story time and other virtual programs.

Mary's book club will be held both in person and virtually this month.

Mary announced the quarantine time for books has been reduced from 96 to 48 hours.

Tutoring sessions continue at both locations.

Staff assisted a several patrons with arranging Covid vaccination appointments.

AARP has ended their tax assistance program.

Mary sent a thank you to former staff member, Jan Wilkes, for her \$100 donation.

The Friends had a small sale in March and donated \$4000. This money will be used for furniture to create a preteen section.

Mary has submitted the Town Environmental Benefit application which proposes a rain garden at the Kenilworth Library. The Friends have committed \$5000 toward the project.

We had a discussion as to what community resources we could approach for assistance with upkeep of the grounds at Kenilworth. Adam Panzica, our caretaker, mows the lawn, but we need help with the flower beds. Kenmore Village Association maintains the Kenmore garden but is unable to commit to Kenilworth.

Mary will have a planning meeting with staff for summer programming.

We will have benches at Kenilworth for outdoor story time. Mary will contact the Kenton School Superintendent for use of the front lawn at the Kenmore Middle School.

Mary announced the retirement of Mary Jean Jakubowski as Director of the Erie County Library System after serving 10 years.

Motion made by Marney, seconded by Annette to accept the Library Investment Policy without revision. Motion carried.

Motion made by Annette, seconded by Marney to accept the Library Procurement Policy without revision. Motion carried.

There being no further business, Annette made the motion, seconded by Mark to adjourn the meeting at 6:45 pm. Motion carried.

Respectfully submitted,

Kathy Kanaley