

Town of Tonawanda Public Library  
Board of Trustees Meeting  
October 12, 2021

Attendees- Mary Muscarella, Annette Della Posta, Marney Klein, Mark Jowett, Kathy Kanaley, Stanley Pustulka

Excused- Nicole Pauly-Rejewski, Richard Geer

The in- person meeting was called to order at 5:33 pm and was held at the Kenmore Location.

Motion made by Marney Klein, seconded by Annette Della Posta to approve the agenda as presented. Motion carried.

No public comments.

Motion made by Marney Klein, seconded by Annette Della Posta to accept the minutes of the September 14, 2021 meeting as corrected. Motion carried.

Motion made by Kathy Kanaley, seconded by Marney Klein to accept the treasurer's report which included a review of bill payments and the monthly bank account statements. Motion carried.

Report of the Director-

Circulation and Visitor count at both locations continues to increase.

Both locations will continue virtual programs while adding in person activities.

Both locations have used the funds in their respective Materials Budget for this year.

Kenilworth- \$5261.00

Kenmore \$10,269

Total new library cards issued-

Kenilworth 21- 16 adults, 5 children

Kenmore- 73- 54 adult, 19 children

There was a Friends of the Library book sale from 9/30/21-10/2/21 at Kenmore Middle. They made approximately \$2500.00. They will now be holding a sale every Saturday at Kenmore Middle School from 10am – 12:00.

Some of the furniture ordered under the Facility Improvement initiative has been received.

The Kenmore parking lot needs to be restriped. The Town has ordered the paint and the project is on their agenda.

We have received a partial payment of \$2,500 from the Special Legislative project money (\$10,000 Total) from former Assemblyman Robin Schimminger's office. Money will be used for glass-walled study rooms at the Kenmore Library.

We are still waiting for an additional quote for the outdoor sign at the Kenilworth library.

#### Old Business-

We are still waiting for a response from Central on the FOIL Policy.

Mary, Marney and Mark will be meeting to work on the Libraries Long Range Plan.

#### New Business-

The Board reviewed the Bulletin Board policy, which was last reviewed on October 13, 2020. No changes were made. Motion made by Kathy Kanaley to approve policy as is. Annette Della Posta seconded. Motion passed.

The Board also reviewed the Display Case Exhibit Space Rules of use, which was last reviewed on October 13, 2020. No changes were made. Motion made by Marney Klein to approve policy as is. Mark Jowett seconded. Motion passed.

There being no further business, Annette Della Posta made the motion to adjourn. Seconded by Mark Jowett. Motion carried. Meeting adjourned at 6:35 pm. Motion carried.

Next Meeting is November 9,2021 at 5:30 at Kenilworth Library

Respectfully submitted,

Annette Della Posta