

Town of Tonawanda Public Library

Board of Trustees Meeting

Tuesday, June 9, 2020

Attendance- Mary Muscarella, Richard Geer, Annette Della Posta, Stanley Pustulka, Nicole Pauley-Rejewski, Kathy Kanaley

The meeting, via zoom, was called to order at 7:07 pm. Note due to Governor's Executive Order 202. The Open Meeting Law has been modified to include meeting telephonically or virtually until July 6, 2020.

Motion made by Kathy, seconded by Nicole to approve the agenda for the June 9, 2020 meeting. Motion carried.

Motion made by Annette, seconded by Nicole to accept the minutes of the May 12, 2020 meeting with the additions made by Mary. Motion carried.

Report of Chair- Rick thanked Mary and staff for their hard work during the restricted hours and new service delivery system. Thanks also to Shannon Patch for arranging tables for patron use outside the Kenilworth Library.

Treasurer's report and bill payment reviewed.

Report of Director- Mary commented on the success of book ordering and curbside delivery. Most of the items ordered are adult materials with many patrons expressing their gratitude for the libraries reopening.

We will continue with Storytime on Facebook and Mary's online book club and add Social Saturdays and At-Home challenges to engage patrons.

Virtual staff meetings held by Mary with staff who also attended a number of pertinent webinars.

Work is ongoing in the new "Flex Space" with the TV and computer equipment in storage at Central.

Boiler installation at Kenmore is not yet complete.

ShoreTel maintenance contact decision pending.

Mary will attend a virtual meeting held by Central to discuss the next phase of reopening. Required equipment from Central has not yet been delivered. The Board supports Mary's decision to reopen slowly with reduced hours of operation and patron services. There is no use of community room expected. Mary is working with Adam, our maintenance worker, as he is responsible for keeping both buildings clean.

There being no further business, Annette made a motion at 8:00 pm to adjourn, seconded by Stan. Motion carried.

Respectfully submitted,

Kathy Kanaley

Secretary