

TOWN OF TONAWANDA

BOARD OF TRUSTEES

FEBRUARY 11,2020

ATTENDANCE-Mary Muscarella, Rick Geer, Stanley Pustulka, Annette DellaPosta, Nicole Pauley Rejewski, Kathy Kanaley

EXCUSED- Sheila Ginnane

Meeting call to order at 7pm by Rick Geer.

Motion made by Annette, seconded by Kathy to accept the proposed agenda for the meeting of 2/11/20. Motion carried.

Motion made by Annette, seconded by Nicole to accept the minutes of the 1/14/20 Board meeting as presented. Motion carried.

Motion made by Kathy, seconded by Nicole to accept the treasurer's report as presented. This included a review of the monthly bill payments and a decision to close CD #4327 at maturity date 2/18/20 and CD #4319 at maturity date 3/18/20. The balance of both CDs will be deposited into our Key Bank account while we research better interest rates. Motion carried.

REPORT OF CHAIR-Rick reported on the recent State of the Town address "Tonawanda Tomorrow". Most of the presentation involved the development of industrial areas.

\$10,000 from Robin Schimminger will be used to purchase study space furniture and equipment. We should receive the \$10,000 from Robin's 2018 donation soon which has been earmarked for a sign for Kenilworth.

Report of Director- Mary will travel to Albany later this month to attend Library Advocacy Day. Talking points will be provided by WNYLRC.

Construction of the meeting room will begin 2/11/20

Tax assistance began on 2/3/20 continuing through 4/13/20.

Mary announced that Staff Development Day is 5/20/20. Both libraries will be closed so all staff can attend.

Staff brought up the idea of purchasing a photo printer for patron use. Board decided against this as there were issues of what to charge and practicality since area stores already provide this service.

Staff asked Board to consider purchasing a few Kindles as participants of the senior book club often require large print. Large print books are in short supply which is a matter for future consideration as our aging population grows. Board is not in favor as tracking the kindles and other problems would be considerably more work for staff.

Review of stats and programs-Both Kenmore and Kenilworth numbers are slightly improved. "The Elephants and Piggy" program was a huge success. New librarian Kathy Galvin has several ideas for programs to attract children to Kenilworth.

Unfinished Business- Letters sent to the Village Board for consideration for a break with the 2 high water bills we paid remains unanswered. The leaks were repaired and the most recent bill is in line with previous bills.

New Business- The Library financial policy was reviewed with no changes recommended.

Mary will further investigate the proposed Shor Tel (system phone service) maintenance contract as the payment is high.

Mary has received 2 letters of interest for prospective board members. The group decided to invite them to our March meeting for an informal interview.

Due to Mary's vacation schedule, the next Board meeting will be Thursday 3/12/20 at 7pm at the Kenmore location.

There being no further business, at 8:15, a motion was made by Annette, seconded by Nicole to adjourn. Motion carried.

Respectfully submitted,

Kathy Kanaley

Secretary