

Lackawanna Public Library  
Board of Trustees Meeting Minutes

Meeting Date: July 6, 2022

- Call to order: 5:45 PM
- In Attendance: William Tojek, Dean Otoka, Michael Sobaszek, Andrea Haxton, Lynn Dziak, Michelle Saniewski, Chelsey Lonberger-Director
- Pledge recited
- Welcome to Chelsey Lonberger---our New Director
- Minutes from June meeting review and accepted unanimously
- Financials reviewed and accepted (Mike S, Michelle S) Unanimous
- Security company still charging tax. Recent bill to be paid minus tax. Need to review
- Chelsey to talk with Mike & Tracey regarding Visa cards to be used for Maintenance and Programming supplies
- Reviewed plans for Centennial Celebration
- Closing procedure created and filed in office for reference
- Savings account: Dean and Bill to go to bank to open account for grant money
- Children's room –Glass cases – discussed protective covering for glass- Dean to take pictures and get quotes from Glass companies.

- Review of grant for windows discussed. Dean supplied invoices –need to find bid and grant writer copy. 13 windows still need to be installed...ongoing investigation
- Black Hat update for repair of fireplace discussed... part needed to regulate gas...Bill to follow up
- Need for new snowblower discussed---waiting on new city budget
- Security system needs update—cameras etc.....Bill to discuss with City
- Community report reviewed and accepted (1. Andrea 2. Lynn) Unanimously accepted
- Summer Program created by Chelsey----including age brackets and prized to promote reading.
- Programming budget reviewed. Shortfall in remaining budget. Board voted to take \$350 from memorial fund use for programming through the rest of the year....Dean—Friends of the Library to match \$350.
- Cricket machine purchase briefly discussed.
- Ken Stone Contract accepted. (1. Andrea 2. Michelle) Unanimous
- Need to fulfill Librarian position discussed. Awaiting applicant list from downtown.
- Discussion on need for pages to be brought up to senior pages to provide additional services. Need for clerk discussed.
- Need for additional computer to be purchased for staff purposes. Laptop versus desktop options discussed. Cost – necessity – usefulness.

- Assessment needed for building.
- Adjournment: 7:45 PM
- Next meeting scheduled for August 3, 2002 5:30 PM
- Meeting adjourned: 7:25 PM
- Next meeting scheduled for: Aug 3rd