

Lackawanna Public Library  
Board of Trustees Meeting Minutes  
Meeting Date: February 12, 2025 DRAFT

- Call to order: 5:07 pm
- In Attendance: Bill Tojek, Andrea Haxton, Dean Otoka, , Cynthia Anderson, Lynn Dziak, John Ingram Library Director: Pamela Edholm Absent: Greg Stachowski, Michelle Klubek
- Pledge recited
- January 2025 Minutes reviewed and accepted: First: John I. Second: Cindy A. Unanimously accepted
- A motion was made to make Cindy Anderson the acting Secretary for the Board: First: Dean O. Second: Andrea H. Unanimously accepted.
- January Financials reviewed and accepted: First: John I. Second: Lynn D. Unanimously accepted
- Statistics for January reviewed and accepted: First: Cindy A. Second: John I. Unanimously accepted
- February Director's Report: Detailed day to day projects, personnel, library operations, programs, system updates and accomplishments from January. Reviewed and accepted: First: John I. Second: Lynn D. Unanimously accepted.
- Library Board Facility Sub-Committee to meet after Board Meeting—this was tabled in February

- 2024 Community Report was reviewed. No needed changes. Accepted and approved. First: Andrea H. Second: John I. Unanimously accepted.
- Pamela initiated process to start fishing rod loaner program with NYS DEC, but has yet to hear from them on when program will send equipment.
- Pamela reminded Board that annual Board elections were last done in March 2024 and to consider this for next meeting.
- 2025 Operating Budget was provided for informational purposes.
- Erie County Board of Elections had inquired about using the Lackawanna Public Library as a polling place to replace St. Anthony's that was closed. Discussion ensued. Pamela will pass John Ingram's contact information along to the Board of Elections as he is aware of some potential spaces in the First Ward.
- Pamela reminded Board of Trustee Education requirements and provided the Trustee Book Club as a resource to complete these requirements online.
- Pamela reminded Board of the Assoc. of Contracting Library Trustees Annual Workshop on March 22<sup>nd</sup> at the Central Library.
- Pamela provided Board with information on history lectures to potentially host at the Library of through the Lackawanna Historical Association.
- Pamela provided notice to the Board of her resignation from the Director position for the Lackawanna Public Library effective March 7, 2025.
- Next board meeting: TBD.
- Adjournment: 6:29 p.m. First: Dean O. Second: Andrea H. Unanimously accepted