

Lackawanna Public Library
Board of Trustees Meeting Minutes
Meeting Date: June 11, 2025

- Call to order: 5:06 PM
- In Attendance: Bill Tojek, Andrea Haxton, Dean Otoka, Cynthia Anderson, Lynn Dziak, Greg Stachowski Library Director: Danielle Ptak Absent: John Ingram, Michelle Klubek
- Pledge recited - 5:08 PM
- Review & Acceptance of May 2025 Minutes:
First: Greg Stachowski Second: Dean Otoka Unanimously accepted.
- Review & Acceptance of May 2025 Financials:
First: Lynn Dziak Second: Andrea Haxton Unanimously accepted.
- Review & Acceptance of the March, April & May Statistics:
First: Cindy Anderson Second: Greg Stachowski Unanimously accepted.
- Review & Acceptance of Director's Report:
First: Greg Stachowski Second: Dean Otoka Unanimously accepted.
- NYS DEC Fishing Rod Loaner Program: it was discussed and decided to table for next year due to not enough support for the program
First: Greg Stachowski Second: Dean Otoka Unanimously accepted.
- M&T Credit Card Application: Danielle went to the bank but needs ID's for all signers - Greg/Dean and Bill
- Discussion of Water cooler. Danielle to follow up with Chipper.
- Fee Structure for Facility Use Policy: This references fee structure. This policy is used for Downtown but does not exist for the Lackawanna Branch. Danielle will bring details to the next meeting.
- History lecture options discussion tabled for next meeting: \$13,000 for Library Programs - Danielle waiting for response.
- Personnel update from Director Danielle P. The Library will be hiring 2 new Sr. Page positions. Senior Page Patti S resigning effective 6/27.
- Discussion of Assoc. of Contracting Library Trustees Annual Workshop: I left this on here as I did not have any notes so left on the agenda to readdress?

- Library Branding - Danielle currently working with Staff:
Possibilities include the Seed library and grow tower, Star Painting, Paranormal, Turn of the Century.
Possible Partnership with Botanical Gardens
- Discussion of Trustee Continuing Education classes. Most on the board only need 1 hour. Danielle to follow up with opportunities.
- Update about Lackawanna painting preservation from Dean Otoka. He will speak with Mike Malyak - Historical Society. \$3000 has been raised so far towards the Star Painting Refurbishment.
- NYS Library Construction Aid 2024 which was done to be used for Boilers was approved but waiting on Disbursement. Danielle to follow up
- Discussion of the NYS Library Construction Aid 2025:
We talked about this grant to include the windows, new handrails and new doors. Danielle P. to take steps with maintenance to add a length of handrail to extend length on the front stairway for a temporary solution using operating funds. Bill to get new quotes for repointing and front egress. Any grants needing matching funds up front need to go through the City. We talked about using the \$12000 in Memorial fund and the \$6000 grant money left from Assemblyman Burke that would allow us to start on the repointing project and new doors for back.
- Grant with LHDC: Dean addressed with the Board - it is for \$35,000 and the LHDC would keep an Admin Fee. More to come
- Danielle has a meeting with the mayor on 6/27 @ 9:30AM. Dean to also attend
- Fundraising Event: Andrea discussed the "Books & Brews" Event would take place at J's White Elephant, a Thursday in October: 2nd, 9 or 16th. Tickets - \$20
- Next board meeting: Wednesday, July 16, 2025 @ 5:00 PM
- Adjournment: 6:50 PM.
First: Dean Otoka Second: Lynn Dziak Unanimously accepted