

Lackawanna Public Library  
Board of Trustees Meeting Minutes  
Meeting Date: January 21, 2026

- Call to order: 5:06 PM
- In Attendance: Lynn Dziak, Greg Stachowski, Ian Schroeder, Terrence Gidney, Nicole Edin-Sundown Library Director: Danielle Ptak Excused: Cindy Anderson, Lisa Rizzo
- Pledge recited - 5:08 PM
- Review & Acceptance of December 2025 Minutes:  
1 abstain, vote tabled until February due to no quorum
- Review & Acceptance of December 2025 Financials:  
First: Lynn Dziak Second: Nicole Edin-Sundown Unanimously accepted.
- Review & Acceptance of the December Statistics:  
First: Lynn Dziak Second: Ian Schroeder Unanimously accepted.
- Review & Acceptance of Director's Report:  
First: Greg Stachowski Second: Terrence Gidney Unanimously accepted.
- Ralph C. Wilson, Jr. Foundation Grant ideas: pavilion/gazebo, foot path to connect to park with storyboards, furniture for renovated porch area, outdoor benches for reading park space. Concerns expressed over whether or not these improvements would require digging and if that would be allowed by the city. Discussion also of who we would need approval from for connecting to the park- City of Buffalo, Olmstead Conservatory, possibly also the Botanical Gardens.
- 5 Year Plan of Service: no concerns or feedback. Vote on accepting draft as the new policy will be held at the February meeting.
- Director Danielle Ptak has been informed that term lengths for new board members are being amended by the mayor's office to comply with the Library's Bylaws. Notices are being sent to the members whose term end dates are changing.
- Discussion of possible bylaws amendment proposal tabled until February.
- Updated Policies from Central were handed out to board members for review: Conflict of Interest Policy, Lost and Found Policy, Procurement Policy, and Ethics Policy. Lackawanna Public Library has its own version of all of these policies. Director Danielle Ptak also printed the current Lackawanna Public Library policies for trustees to review for possible amendments.

- NYS Year End Financial Report: Danielle needs Greg's assistance in gaining access to the system in order to file. Deadline to file for an extension is end of February.
- Director Danielle Ptak will have a Community Report Draft ready for the February Meeting.
- Carnegie Gift Press Release: Director Danielle Ptak is working with Central Library Marketing team for a press release to announce the funds and thank the Carnegie Corporation.
- Thursday, January 15<sup>th</sup>, joint teams from the Lackawanna Mayor's office, State Senator April Baskin's office, and Assemblymember Jon Rivera, held a press conference at the Lackawanna Public Library to announce \$650k in state funds being granted to the City of Lackawanna, \$100k of which are to be used for restoration of the Library. The mayor also mentioned the City Council's decision in December 2025 to submit a nomination to list the Lackawanna Public Library as a historic site.
- Lackawanna Public Library will be handling the cost of storing the microfiche using funds from the Memorial account. Lackawanna Historical Association is still considering the costs of the microfiche reader maintenance bill. Director Danielle Ptak suggested reaching out to the Library Foundation as they were willing to help with the Lackawanna Stars painting and may be able to help with this as well.
- Next board meeting: Wednesday, February 18, 2026 @ 5:00 PM
- Adjournment: 6:39 PM  
First: Ian Schroeder Second: Lynn Dziak Unanimously accepted