

Lackawanna Public Library
Board of Trustees Meeting Minutes
Meeting Date: May 20, 2026

- Call to order: 5:03 PM
- In Attendance: Dean Otoka, Andrea Haxton, Greg Stachowski, Cindy Anderson, Lynn Dziak, Lisa Rizzo, Terrence Gidney (left early) Library Director: Danielle Ptak
Excused: Nicole Edin-Sundown
- Pledge recited: 5:03 PM
- Review & Acceptance of April 2026 Minutes:
First: Andrea Haxton Second: Greg Stachowski Unanimously accepted. 1 Abstained
- Review & Acceptance of April 2026 Financials:
First: Greg Stachowski Second: Ian Schroeder Unanimously accepted. 1 Abstained
- Review & Acceptance of April 2026 Statistics:
First: Ian Schroeder Second: Lisa Rizzo Unanimously accepted. 1 Abstained
- Review & Acceptance of Director's Report:
First: Cindy Anderson Second: Lisa Rizzo Unanimously accepted. 1 Abstained
- ByLaws Amendment Proposal - Tabled Pending Committee.
- The Fundraising & Development committee have had 2 meetings and have set the Date for our next Books & Brews Fundraiser for Thursday, October 1st at J's White Elephant. More Details to follow
- We now have a Governance ADHOC Committee: Ian, Greg and Cindy
First: Cindy Anderson Second: Lisa Rizzo Unanimously Accepted
- We now have a Grant ADHOC Committee: Ian, Lisa and Cindy
First: Greg Stachowski Second: Ian Schroeder Unanimously accepted
- We voted to approve the 2025 Community Report
First: Ian Schroeder Second Lisa Rizzo Unanimously Accepted
- We also voted to accept the 2025 State Report signed by Cindy Anderson:
First: Lisa Rizzo Second: Cindy Anderson Unanimously Accepted
- We also voted to approve the Sanders Donation Funds towards the Boiler and Parking Lot. First: Greg Stachowski Second: Ian Schroeder

- At 5:48 , we entered into an Executive Session to review the evaluation/performance paperwork for Director Danielle. We will do the performance at the next meeting after reviewing a video to better define the options on the evaluation. Then exited the Executive Session
First: Greg Stachowski Second: Lisa Rizzo Unanimously Accepted.
- 2024 NYS Construction Aid Grant: Danielle sent email with Cost & updates that include pipes ,traps and boiler being replaced. The contract has been signed with DV Brown for the work
- Discussed about adding “Announcements” or “Other” at the end of our meeting Agenda.
- Friends of the Library is sponsoring the Coloring & Essay contest for the 250 years along with the help of the Lackawanna Historical Society More details to come
- Friends of the Library: Headed up by Sandy: Would like to get chairs donated to paint and sell. Will need volunteers for this.
- Garden Club-Lisa spoke about some updates at the end of the meeting: Currently utilizing plants the Library has, splitting them up. Some concerns are the heavy duty water hose at the Library, who will water the plants, moving the concrete planters along the side of the driveway. Ian will donate \$100 to purchase annual flowers.
- Ralph C. Wilson Foundation Grant: Danielle is meeting with Joy at Downtown Library regarding this grant. It is \$500,000 for 3 years. We missed the filing on the 1st phase so will lump the 1st & 2nd phase for year 2.
The First phase would be the pavilion/gazebo
The Second phase would be the path to South Park
The Third Phase would be for storyboards for the back area of Library and fence - year 3
- Dean talked very briefly about a Gladys Book Grant for \$150,000. Will be something our Grant Committee will look into.
- Danielle met with the mayor on April 17th: They talked about the flooding in the Community Rooms, the 2 services for the elevators, one is for the annual insurance and the other is for 6 month service on them. Also discussed the Garden Club and the city will provide soil and mulch. Also has chairs for the Friends of the Library for their painting. fThe next meeting is May 29th
- Next board meeting: Wednesday, June 17, 2026 @ 5:00 PM
- Adjournment: 7:38 PM
First: Lisa Rizzo Second: Cindy Anderson Unanimously accepted