

Lackawanna Public Library
Board of Trustees Meeting Minutes
Meeting Date: June 17, 2026

- Call to order: 5:00 PM
- In Attendance: Andrea Haxton, Greg Stachowski, Cindy Anderson, Lisa Rizzo, Nicole Edin-Sundown Library Director: Danielle Ptak Excused: Dean Otoka, Lynn Dziak
Absent: Terrence Gidney
- Pledge recited: 5:02 PM
- Review & Acceptance of May 2026 Minutes:
First: Greg Stachowski Second: Ian Schroeder Unanimously accepted.
- Review & Acceptance of May 2026 Financials:
First: Greg Stachowski Second: Lisa Rizzo Unanimously accepted.
- Review & Acceptance of May 2026 Statistics:
First: Cindy Anderson Second: Lisa Rizzo Unanimously accepted.
- Review & Acceptance of Director's Report:
First: Ian Schroeder Second: Lisa Rizzo Unanimously accepted.
- ByLaws Amendments: Ian will start addressing, the Governance & Policies Committee will meet prior to the July meeting to update and complete the ByLaws. We will then review with the entire board at the July meeting.
- The Fundraising & Development committee have had 2 meetings and have set the Date for our next Books & Brews Fundraiser for Thursday, October 1st at J's White Elephant. Tickets will be \$20 each The event will be from 5:30-8:00 PM Lombardo will print the tickets.
- NYS Construction Aid Grant 2024: Danielle resubmitted the updated proposal for this grant and is just waiting to hear back from the State. If a go before the end of June work can begin as the vendor, DV Brown has already signed the Contact for the work to be done.
- 2021 Erie CountyFunds & Burke Bullet Aid: Danielle requested that the unused monies from this Grant be transferred from the Memorial Account to the Grant Account.
First: Cindy Anderson Second: Ian Schroeder Unanimously Accepted.
- NYS Construction Aid Grant 2027: We discussed for this grant possibly use for the water leaking in Community Room and replacing drainage tile

- At 6:21 PM , we entered into an Executive Session to review the evaluation/performance paperwork for Director Danielle, that she herself evaluated. We as a board, in July when Dean is present will do our evaluation of Danielle's performance. Exited the Executive Session at 6:37 PM
First: Greg Stachowski Second: Lisa Rizzo Unanimously Accepted.
- We all discussed the option of all board members using an email address specific to the Library.
- We discussed making a dedication in the name of Rose Scahill in the Gardens.
- Garden Club: Lisa spoke about some updates at the meeting: Ian donated \$100 for plants which have been purchased and planted. Some concerns still are having the plants watered daily. It was said that the maintenance man should be watering them on the days he works, what do we do for the other days? We have multiple quotes for Compost & Mulch and need to purchase. Danielle will check to either use funds from the City, if not use from Memorial Funds
First: Greg Stachowski Second: Lisa Rizzo Unanimously Accepted.
- Ralph C. Wilson Foundation Grant: Danielle is meeting with Joy at Downtown Library regarding this grant. It is \$500,000 for 3 years. We missed the filing on the 1st phase so will lump the 1st & 2nd phase for year 2.
The First phase would be the pavilion/gazebo
The Second phase would be the path to South Park
The Third Phase would be for storyboards for the back area of Library and fence - year 3
- We voted on Danielle using \$1000 from the Memorial Funds for Collection Development and 2026 programming.
First: Cindy Anderson Second: Greg Stachowski Unanimously Accepted
- Danielle met with the mayor on May 29th: They talked again about the flooding in the Community Rooms, the elevators, and the chairs for the Friends of the Library for their painting. The next meeting is July 10th and will include conversations regarding the term for Terrence.
- Next board meeting: Wednesday, July 15, 2026 @ 5:00 PM
- Adjournment: 6:46 PM
First: Cindy Anderson Second: Greg Stachowski Unanimously accepted