

Lackawanna Public Library
Board of Trustees Meeting Minute
Wednesday August 28, 2019

- Call to order 5:40 p.m.
- Board Members: Michael Sobaszek, Bill Tojek, Michelle Saniewski, Andrea Haxton, and Dean Otoka.
- Library Staff: Jennifer Johnston and Meghan Soderholm.
- Motion to accept meeting minutes from July: Mike S. 1st. Andrea H. 2nd Unanimously accepted.
- Review of July financials: Motion to accept: Mike S. 1st Michelle S. 2nd Unanimously accepted.
- Bylaws amended: Motion to accept: Mike S. 1st Dean O. 2nd Unanimously accepted.
- Board members reminded to be re-sworn in with reset terms.
- Discussion on needs for new library grant: Flooding, foundation repair etc.
- Work session letter to be created and sent to City Council to discuss building needs.
- Board requests a letter from qualified engineer or other professional stating that the new windows are installed correctly and function properly. Also warranty for windows needs to be provided to Library and Board.
- Sterling negatives: Letter of intent to be sent.
- Coffee sales discussed: Trial period approved.
- Need to hire new maintenance personnel discussed.
- Next meeting; Sept. 25, 5:30 P.M.