

Lackawanna Public Library
Board of Trustees Meeting Minutes
Wednesday July 22nd 2020

- In Attendance: Michael Sobaszek, Andrea Haxton, Dean Otoka, Greg Stachowski and Jennifer Johnston.
- Call to order 5:30 p.m.
- Due to concerns regarding the Coronavirus and the importance of social distancing, the board used GoTo Meetings conferencing software to meet virtually.
- The board voted unanimously to accept the minutes from the June meeting.
- The board voted unanimously to allow one on one tutoring sessions from the Literacy Buffalo Niagara group to resume at the library. All students and tutors will follow health and safety protocols.
- The board voted unanimously to open the library for additional hours with the current staffing levels.
- The board voted unanimously to accept the 2020 Contract.
- The library system is facing a budget shortfall in 2021 due to the COVID 19 pandemic. We are hoping to get federal aid to offset some of the deficiency.
- The air conditioner in the front of the building had a blockage and water began leaking from the ceiling, down the light fixture and onto the front desk. Workers from the Lackawanna Department of Public Works came and were able to repair the blockage. There are some water stains and cracks on the ceiling as a result of the leaking.

- We also had flooding in the Community Room again. Kevin was able to clear the water wells outside of the windows and snake the drains. As a result we have not had any flooding downstairs since.
- There has been some concern over who performs major repairs at the library. Kevin and Dave are “Caretakers” according to Erie County job titles and not “Maintenance”. As caretakers they are here to perform minor repairs and take care of the building. The library building is owned by the City of Lackawanna and major repairs should be made by the Department of Public Works.
- We are continuing with our virtual programming. Meg hosts her virtual cooking demo from home and created a teen book club called “Teen Happy Hour” that she presents from the library. Lisa and Jen are brainstorming ideas to present an online story time and craft. We are planning on making a simple craft and providing “Take & Makes”. We will fill plastic bags with all the supplies needed to make an easy craft that kids can take home to make.