

Lackawanna Public Library  
Board of Trustees Meeting Minute  
Wednesday September 25, 2019

- Call to order 5:30 p.m.
- 5:31 Entered Executive Session
- 5:55 Out of Executive Session
- Board Members: Michael Sobaszek, Bill Tojek, Michelle Saniewski, Andrea Haxton, Dean Otoka, and Greg Stachowski.  
Library Staff: Jennifer, Megan and Lisa.
- Conflict of interest and Board Disclosure statements handed out and signed by board members.
- Motion to accept previous month's minutes: Dean 1<sup>st</sup>. Greg 2<sup>nd</sup> unanimously accepted.
- Review of August financials: Motion to accept: Dean 1<sup>st</sup>. Michelle 2<sup>nd</sup> unanimously accepted.
- New hire status discussed: Previously employed maintenance man rehired: David Lewandowski. Tentative start date: October 12, 2019.
- Council work session letter regarding flooding reviewed and accepted-to be sent tomorrow.
- 3 updated policies to be reviewed and accepted. Board members to review. Motion to table acceptance of policies by Dean O. 2<sup>nd</sup> by Michelle S.
- Mike S to contact Sean Ryan as to inquire in his interest in acquiring additional funds for the library.
- Discussion of possibility of writing additional grants using the city grant writer.

- Microfilm machine repair: responsibility of payment tabled until next board meeting.
- Coffee sales---not implemented-Volunteer not available.
- Stewardship of museum to Lackawanna Historical Association— amended article 7 was accepted. Stewardship of museum granted with provision that attached amendments be made.
- Next meeting-October 30 @ 5:30 p.m.
- Motion to adjourn 7:05 p.m. 1<sup>st</sup> Dean O. 2<sup>nd</sup>. Michelle S.