

Director's Report for February 14, 2024

Day-To-Day Changes	<ul style="list-style-type: none"> • BSI Security contract signed and security guard, Jerome, started on 12/13/23. • New PT Clerk and PT Senior Page hired. Started on 1/13/24. They are both quickly learning their duties!
Internal Projects	<ul style="list-style-type: none"> • Genre/Category labeling project ongoing for children's picture books. • Leah is working on adult fiction—creating more display and face-out, re-working NEW section to include all new fiction, re-working large print area. • Trying new programs to include more family programs/parties, more self-directed/passive programs, additional special interest programming.
System Meeting	<ul style="list-style-type: none"> • JANUARY: • New Library Board Trustee handbooks coming • NYS Library Advocacy Day in Albany on February 7th • Budget passed through Erie County, maintaining operations • FEBRUARY: • Erie County 457b retirement info • Reach Out 911 Presentation • Technology Training minimum standard update
November, December, and January Accomplishments	<ul style="list-style-type: none"> • Program attendance for November: 519, December: 752, January: 490 • New security services hired, contract signed early December. • Partnered with NYS Division of Homeland Security to deliver Citizen Preparedness Training. • Interviewed and hired for 2 part-time vacancies (PT Clerk/Typist and PT Senior Page). • Very successful family programs in December—Gingerbread House Party (29), LHA Holiday Concert (60), and Noon Year's Eve Party (67). BINGO is started to have an enthusiastic following of families attending. Starting in January, holding LEGO club directly after BINGO. Focusing on more family programming for 2024. • Began monthly outreach to Saturday Academies at the Lackawanna Schools in partnership with the YWCA, tabling at the Lackawanna Winter Fest, beginning partnership and promotion of programming at the Lackawanna Senior Center.

<p>Upcoming in remainder of February</p>	<ul style="list-style-type: none"> ● Great Backyard Bird Count, February 16 10 AM – 3 PM ● Frozen Sing-a-Long and Family Crafts, February 22 at 1 PM ● Bird Nerd Game Night, February 20 at 5 PM ● Book a Technology Trainer, February 24 10 AM – 3 PM ● Book Club, February 28 at 11 AM and 6 PM—<i>The Personal Librarian</i> by Marie Benedict and Victoria Christopher Murray ● Spice Explorers: February Spice is Thyme ● Teen Craft: Affirmation Cootie Catchers ● All Month: Love Your Library Month: Tell us what you love about your library!
<p>Upcoming in March</p>	<ul style="list-style-type: none"> ● BINGO, March 2 at 1 PM ● LEGO Club, March 2 at 2 PM ● Adult Craft Circle, March 5 at 6 PM ● Glow Party, March 23 1 PM ● The Feminine Macabre: Women in the Paranormal, March 26 @ 6 PM ● Book Club, March 28 at 6 PM—<i>Flying Solo</i> by Linda Holmes ● Spice Explorers: March Spice is rosemary ● Teen Craft: Hologram projector
<p>Long-Range Plan Accomplishments</p>	<ul style="list-style-type: none"> ● Goal I: Continue to provide quality programs to our community free of charge. ● Goal I: Continue to partner with local schools for library tours and class visits. ● Goal II: Continue partnering with the Lackawanna Historical Association and the Friends of the Lackawanna Library group. ● Goal V: Provide meeting room space for local community groups and organizations. ● Goal V: Continue to use social media to advertise programs, events, new materials, and displays. ● Goal V: Continue to foster good communication between Lackawanna library staff, library Director and Lackawanna Library Board of Trustees.