

**Lackawanna Public Library**  
**Board of Trustees Meeting Minutes**  
**Wednesday, July 7<sup>th</sup>, 2021**

- In Attendance: Bill Tojek, Michelle Saniewski, Dean Otoka, Jennifer Johnston, Lynn Dziak, and Andrea Haxton. Call to order 5:30 pm.
- The Board meeting was held at the library. Board meetings are open to the public. There was no public comment.
- The minutes from the previous board meeting were reviewed and accepted. Minutes are posted on social media, posted on our bulletin boards and copies are made available to the public.
- Financials and statistics were reviewed and accepted. The Board voted unanimously to accept the 2021 Contract, the Five Year Plan and the 2020 Community Report.
- The library is still storing the negatives and some portraits from the Sterling family. Mr. and Mrs. Sterling have both passed and Dean has a contact number for one of their sons, Chris Sterling. Chris would like to attend a board meeting to discuss the future of the negatives. Jen will give him a call to see what his intentions are. The board would like the family to either give ownership of the negatives to the Lackawanna Historical Association or remove them from the library. There is a possibility of continuing to store the negatives at the library for a storage fee. Updates will be discussed at our next meeting.
- The board discussed the need to start making concrete plans for the library's Centennial. They also discussed the need for more people to help organize. The Lackawanna Historical Association would like to host small programs all week for the celebration. The Board would like to host a larger gala and perhaps an event for children. The Board also discussed the possibility of having a "Chance Auction" to raise funds for the gala with items donated by local businesses. The Board is deciding if we should hold the gala at Lucarelli's Banquet

Hall or something catered with food and drink stations and held at the library.

- Our water fountain was continually running so the DPW came and turned it off. They mentioned that they would be back with a part to fix it. No one has come back as of the Board meeting. Bill would like to ask the City for a new enhanced water fountain that has a bottle filling station in addition to the regular drinking fountain.
- The air conditioner in the front attic is leaking which is causing the water pans to overflow and water to drip from the ceiling behind the front desk. The ceiling is structurally sound but some of the paint is chipping and falling. The air conditioner needs to be looked at by a professional. Bill will speak to the Mayor. For now we will shut the air off at night and over the weekends. We will also empty the pans regularly. Bill will stop in before closing to empty them at night. Once the ceiling has dried, I can ask our caretakers to scrape and repaint the cracked portion of the ceiling.
- All of our meeting rooms are now open for use again. ESL conversation classes have already begun and the Stella room has been booked for tutoring and study sessions. We started our Toddler Time in house and Meg is showcasing her cooking demonstrations at the library instead of from home. We will continue to book more programs and move forward.
- At the end of July, we will be short 3 pages. We have advertised on facebook and Jen will share the post with the local Lackawanna groups. Jen also reached out to Judy in Human Resources and Judy sent out a page job posting to Central and all libraries.
- Jen finished the 2020 Community Report. She added a picture of the library that someone had painted years ago and shared with the library. Jen will try to track down the artist to get permission to reprint the painting for possible fund raising initiatives.
- The next meeting of the Board of Trustees of the Lackawanna Library will be held on August 4th @ 5:30 pm.