

Lackawanna Public Library

Board of Trustees Meeting Minutes **DRAFT**

Meeting Date: June 14, 2023

- Call to order: 5:31 PM
- In Attendance: William Tojek, Dean Otoka, Andrea Haxton, Michelle Saniewski, Gregory Stachowski, Lynn Dziak Absent Excused: Michael Sobaszek(contacted Pamela), Amira Muflahi(Mother passed) Unexcused Absence: John Ingram Library Director: Pamela Edholm Special Guest: Ken Stone-CFO-B&ECPI --Andrew – B&ECPL
- Pledge recited
- Ken Stone- provided and discussed draft for Lackawanna Library Facility Assessment. Also discussed possibility of being eligible for Construction Aid grant which would have to be applied for by September 1, 2023. Board members to review proposal. Approval of proposal or items to be added and/or amended to be accepted or rejected by board members by Friday, June 16. Board members to reply to either Pamela(director) or Bill Tojek (board president) via phone, email, or text. Absent board members to be sent proposal via email and would also need to reply to Pamela or Bill by Friday June 16.
- Minutes from May 2023 reviewed and accepted unanimously: First: Greg S. Second: Dean O.
- Financials reviewed and accepted unanimously: First: Greg S. Second: Dean S.
- Statistics reviewed and unanimously accepted: First: Dean O. Second: Michelle S.

- Director's Report: Reviewed and accepted with amendment to Director's start date (from June 2 to June 3)
- Security Contract: to be reviewed. Security guards do not fulfill the duties we require. Contract to be reviewed. Possibility of looking for new service. Purchase of walkie/talkies approved to enhance security capabilities. Board approval purchase up to \$100
- City Line Budget: Still waiting on approved City budget decision for 2023-2024
- Negatives: Lynn and Dean provided a detailed time line of the several attempts made to the Sterling family regarding the transfer of ownership/disposal/or storage fee of Sterling Photographer negatives being stored at the library since 2012. The Sterling family has either ignored or not responded in kind. A certified letter is to be composed by Pamela and Bill to be reviewed by city lawyer as a last effort to resolve this issue.
- Long Range Plans: Cannot be discussed until facility or nd necessary repairs/improvements to building.
- 2022 Community report approved for file: First: Andrea H. Second: Lynn D. Unanimously accepted
- Welcome to our new director: Pamela Edholm! Introductions made and brief acceptance speech made.
- Financial Sub Committee formed: Greg. S. and Andrea H. accepted position.
- Next board meeting: Wednesday, July 12, 2023 5:00 P.M
- Meeting Adjournment: 7:17 P.M.