

## Lackawanna Public Library

### Board of Trustees Meeting Minutes

Meeting Date: July 12, 2023

- Call to order: 5:07 PM
- In Attendance: William Tojek, Dean Otoka, Andrea Haxton, Michael Sobaszek, John Ingram, Lynn Dziak Excused: Michelle Saniewski, Amira Muflahi, Gregory Stachowski Library Director: Pamela Edholm Special Guest: Margaret Lapp – Director & Curator, South Park Arboretum, Buffalo Olmsted Parks Conservancy
- Pledge recited
- Margaret Lapp- Discussed work that is being done to restore the nursery and arboretum at South Park. Discussed Arbnet accreditation and potential partnership with Lackawanna Library to begin building an educational program for both adults and children. Presented historical significance of the arboretum and nursery and possible partnership/collaborations with Lackawanna Historical Association. Invited board to attend the design charrette that will take place at the Lackawanna Library on 7/25 from 12:30 – 3:30 PM.
- Minutes from June 2023 reviewed and accepted unanimously: First: John I. Second: Mike S.
- Financials reviewed and accepted unanimously: First: Dean O. Second: Mike S.
- Statistics reviewed and unanimously accepted: First: John I. Second: Andrea H.

- Director's Report: Reviewed and unanimously accepted: First: Dean O. Second: Mike S.
- Security Contract: Ongoing discussions with PBS Consultants owner regarding tardiness and excessive breaks. Seems to be improving. Walkie talkies have been great and working well. Will continue to monitor situation and re-assess as needed.
- City Line Budget: Per Bill - Still waiting on approved City budget decision for 2023-2024
- Negatives: Lynn and Dean provided a detailed time line of the several attempts made to the Sterling family regarding the transfer of ownership/disposal/or storage fee of Sterling Photographer negatives being stored at the library since 2012. The Sterling family has either ignored or not responded in kind. Bill will share this document with detailed time line with the City Attorney to get recommendation going forward.
- Long Range Plans: Printed copies provided to all Board members. Cannot be updated until facility or and necessary repairs/improvements to building.
- Review of Lackawanna Public Library's 2023 Contract with Buffalo & Erie County Library System. Unanimously approved and signed by Bill Tojek: First: Andrea H. Second: Dean O.
- Reviewed and explained Personnel Budget Request for 2024. Pamela explained changes and will follow up with Central Business Office.
- Review of Proposed Operating Budget for 2024, discussion about contracted security services figures. Pamela to follow up with Central Business Office.
- Review of System Paid Budget May 2023, no projected overage at this time.
- Request to purchase new flag for library—Bill will supply new flag.

- Next board meeting: Wednesday, September 13, 2023 5:00 P.M
- Meeting Adjournment: 6:45 P.M. First: Dean O. Second: Andrea H.