

Lackawanna Public Library
Board of Trustees Meeting Minutes
Meeting Date: November 15, 2023

- Call to order: 5:05 PM
- In Attendance: William Tojek, Lynn Dziak, Andrea Haxton, John Ingram, Amira Muflahi, Dean Otoka, Michael Sobaszek, Gregory Stachowski, Library Director: Pamela Edholm, Excused: Michelle Klubek
- Pledge recited
- Minutes from October 2023 reviewed and accepted unanimously: First: Andrea H. Second: Greg S.
- October financials reviewed and accepted unanimously: First: Lynn D. Second: Mike S.
- October Statistics reviewed and unanimously accepted: First: Amira M. Second: Lynn D.
- Director's Report: Reviewed and unanimously accepted: First: Amira M. Second: Mike S.
- Security Contract: Pamela still seeking quotes from new security companies and negotiating on hours and rates. Most companies quoting much higher than what we had paid previously. Will need to ask for budget increase from system in January 2024.

- Negatives: Chris Sterling working on removal of Sterling negatives and portrait collections from library. 3rd floor emptied. 2nd floor in almost clear.
- Grant money needs to be used to complete replacement of doors. Held up by masonry work. Status with City needs to be checked on. Bill and Pamela working with Karl Anderson.
- Finance subcommittee: met after Board meeting. Planning for fundraising efforts.
- Facility Assessment—Award letter sent by Central Business Office. Date set to week after Thanksgiving to begin assessment process. 6 months for vendor to complete work. Pamela communicating with Council members, Mayor, and DPW to ensure City involvement in the process.
- Sal Bordonaro discussed previous library fundraising efforts and passed along tips including have a Friends group that is involved and community organizations to utilize.
- Approval for \$105.72 for wall-mount brackets for AED units approved unanimously. First: Greg S. Second: John I.
- Approval for reimbursement to Leah Mosher for mileage to and from NYLA conference at \$394.31 approved unanimously. First: Andrea H. Second: Mike S.
- Reviewed agenda for upcoming Association of Contracting Library Trustees General Meeting on Saturday, November 18 at Merriweather Branch from 9 – 11:30 AM. Pamela highly encouraged attendance by trustees.

- Boiler inspection completed by NYS DOL on 11/9/23. Boiler violation sent due to leak in boiler that is shut off. Pamela working with DPW on this and will be remedied before 12/9/23 per Mark and John at DPW.
- Lackawanna Historical Association looking to have historical painting refurbished. Mike M. has been given estimates for restoration at approx. \$6500. Pamela suggested LHA pursue grant funding and is willing to work with LHA on this.
- Christmas party set for 12/14/23 at 5:00 PM.
- Next board meeting: Wednesday, January 10, 2024 5:00 P.M
- Meeting Adjournment: 6:35 P.M. First: Dean O. Second: John I. (unanimous)