

Lackawanna Public Library
Board of Trustees Meeting Minutes

Meeting Date: October 18, 2023

- Call to order: 5:25 PM
- In Attendance: William Tojek, Lynn Dziak, Andrea Haxton, Michelle Klubek, Dean Otoka, Gregory Stachowski, Library Director: Pamela Edholm, Absent: John Ingram Excused: Amira Muflahi, Michael Sobaszek
- Pledge recited
- Minutes from September 2023 reviewed and accepted unanimously: First: Andrea H. Second: Michelle K.
- September financials reviewed and accepted unanimously: First: Greg S. Second: Lynn D.
- September Statistics reviewed and unanimously accepted: First: Lynn D. Second: Greg S.
- Director's Report: Reviewed and unanimously accepted: First: Michelle K. Second: Dean O.
- Motion to acquire AED unit(s) for Lackawanna Library through B&ECPL system free of charge approved unanimously: First: Andrea H. Second: Greg S.
- Security Contract: Pamela still seeking quotes from new security companies and negotiating on hours and rates. Most companies quoting much higher than what we had paid previously.

- Negatives: Chris Sterling working on removal of Sterling negatives and portrait collections from library. 3rd floor emptied. 2nd floor in progress.
- Grant money needs to be used to complete replacement of doors. Held up by masonry work. Status with City needs to be checked on.
- Finance subcommittee: meeting after Board meeting.
- Facility Assessment has been awarded and award letter will be sent out by Central Library Business Office.
- Pricing and models for floor dryer reviewed. Purchase of \$80 model unanimously approved.
- Discussion on gala-type fundraiser to be planned for Fall of 2024. Sal Bordonaro to be invited to next Board meeting to discuss previous library fundraising efforts.
- 2024 Library Hours reviewed and discussed. System holidays with additional closing for Christmas Eve, early closing (4 PM) on New Year's Eve 2024 approved unanimously. Summer hours schedule reviewed and approved unanimously. First: Michelle K. Second: Lynn D.
- Next board meeting: Wednesday, November 15, 2023 5:00 P.M
- Meeting Adjournment: 6:40 P.M. First: Dean O. Second: Lynn D. (unanimous)