

Lackawanna Public Library

Board of Trustees Meeting Minutes

Meeting Date: September 13, 2023

- Call to order: 5:05 PM
- In Attendance: William Tojek, John Ingram, Amira Muflahi, Michael Sobaszek, Andrea Haxton, Gregory Stachowski, Library Director: Pamela Edholm, Absent Excused: Dean Otoka, Lynn Dziak, Michelle Klubek
- Pledge recited
- Minutes from July 2023 reviewed, changed unexcused absence for Greg to excused, accepted unanimously with amendment: First: Andrea H. Second: John I.
- July financials reviewed, Pamela to look into service charges on Operating and Grant accounts, accepted unanimously: First: John I. Second: Andrea H.
- August financials reviewed and accepted unanimously: First: Greg S. Second: Mike S.
- July and August Statistics reviewed and unanimously accepted: First: Amira M. Second: Mike S.
- Director's Report: Reviewed and unanimously accepted: First: Greg S. Second: John I.
- Security Contract: Seeking quotes from new security companies. To update and revisit during October Board meeting.
- City Line Budget: Amount increased per Bill.

- Negatives: Pamela sent certified letter on 8/24/23 to Chris Sterling. Deadline of October 13 to remove negatives from library. Pamela sending second notice via Priority mail.
- Long Range Plans: Cannot be discussed until facility or and necessary repairs/improvements to building.
- Need for masonry repair, looking into possible apprentice work, exploring other masons for quotes, possibly using grant money.
- Finance subcommittee—Greg S., Andrea H., and Pamela E. will send out email for meeting time.
- Purchase of 2 dehumidifiers for history museum and boiler room approved unanimously: First: Amira M. Second: John I.
- Trustee Directory reviewed by all members present and changes given to Pamela to send to library system.
- Next board meeting: Wednesday, October 18, 2023 5:00 P.M
- Meeting Adjournment: 6:04 P.M. First: Amira M. Second: Greg S. (unanimous)